



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		MSB Arts and Commerce College, Davanagere
• Name of the Head of the institution		Prof. Neelambika G C
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		08192250403
• Mobile No:		9343480650
• Registered e-mail		principalsbc@rediffmail.com
• Alternate e-mail		principalsbc2020@gmail.com
• Address		Akkamahadevi Road, PJ Extension
• City/Town		Davanagere
• State/UT		Karnataka
• Pin Code		577002
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Davangere University				
• Name of the IQAC Coordinator	Dr. Vijayakumar A B				
• Phone No.	08192250403				
• Alternate phone No.	08192250403				
• Mobile	9743505307				
• IQAC e-mail address	principalmsbc@rediffmail.com				
• Alternate e-mail address	principalmsbc2020@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://msbcdvg.org/AQARReports.php">http://msbcdvg.org/AQARReports.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.msbcdvg.org/calendar.php">http://www.msbcdvg.org/calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	B+	2.54	2023	17/01/2023	16/01/2028
<b>6.Date of Establishment of IQAC</b>			09/02/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Teachers submitted self appraisal reports form. Conducted Placement drive and Industrial visit. Organized Workshops, Special lecture and Skill Development programmes. Certificate courses commenced for students. Feedback forms are collected and analysed for appropriate action. Students, Teachers, Alumni and Employers feedback is collected and analysed. Academic Audit Report is prepared for 2022-23.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
1. To Prepare Academic calendar of events 2022-23	Academic calendar of events was prepared and approved
2. To Conduct Bridge course, Orientation programs for first year students	Bridge course and Student Induction Programme for the first-year B.A and B.Com freshers was conducted on 05th September 2022.
3. To Conduct Alumni and Parents meet	Alumni and Parents meet is conducted on 10th and 14th December, 2022 respectively.
4. To make necessary preparation for NAAC Peer team visit	Documentation done for NAAC Peer team visit
5. To observe various days to promote institutional values and social responsibility among students	Various National and International days like Youth Day, Voters day, Independence day, republic day, NSS day, Constitution day, World Environment Day etc., were observed.
6. To Conduct certificate courses	Certificate courses conducted for BA and B.Com students
7. To Collect the feedback from stakeholders	Feedback from teachers, students, alumni and employer collected through online, analysed and actions were taken.
8. To Conduct student satisfaction survey	SSS was conducted through a structured questionnaire
9. Re-constitution of various committees	Re-constituted the various committees for the academic year 2022-23.
10. To conduct environmental sensitization programs	Various environmental sensitization programs were conducted.
11. To conduct social extension activities in the nearby villages	NSS camp was conducted at Kunibelakere, Davangere Taluk, from 07.06.2023 to 13.06.2023.
12. To Conduct Campus drive-	The Campus drive- 2023 was

2023	conducted in the college in association with Innovative Solutions, Dharwad, dated on 15.06.2023.
13. To conduct various awareness programs in connection with Yoga.	Conducted
14. To Conduct Educational Tour and Industrial Visit	Students of B.Com visited Maharaja Soap industries and Sri Veerabhadreswara Bakery Products, Davangere, dated on 26.06.2023. Students of BA and B.Com went to Educational tour and Industrial visit dated on 30-06-2023 and 01.07.2023.
15. To Conduct Workshops/Seminars/Special Lectures.	Special lecture program on Overall View of Auditing and Assurance on 24/08/2022. 2. Special lecture program on "Learning Life skills through Literature" on 25/08/2022. 3. Workshop on "Micro Entrepreneurship and Startups" for final year students. 4. Workshop on "Competitive Exams preparation strategy and Tips" Dated: 30/05/2023. 5. Student Exchange on legal awareness dated:14/06/2023. 6. An interactive workshop on "Bank exams/SSC/Railway exams Dated:02/06/2023.
16. To ensure maximum students participation in sports and cultural events.	Students participated in sports events and secured Gold, Silver and Bronze medals in University level etc.,
17. To execute various gender sensitization, health and social awareness programmes	Conducted many activities like Birth anniversaries of great leaders, celebrated National festivals, General Health Programmes, Awareness programs on AIDS, Blood donation camp, Dental Check-up camp, Voters

	awareness campaigns. Women safety programs were organised.
18. To conduct awareness program on various scholarships for SC, ST and OBC students.	Organised
19. To conduct more number of capability enhancement programmes.	Conducted
20. To strengthen welfare measures for faculty.	Special lecture on stress management organized for faculty
21. To collect performance appraisal report from teaching and non-teaching staff.	Collected
22. To conduct environmental audit as a regular practice.	Conducted
23. To conduct Library week	Conducted
24. To sign new MOU's.	Institution signed MOU's with various institutions for student and teacher exchange programs.
25. To prepare Academic Audit Report.	Academic Audit Report is prepared for 2022-23
26. Submit the data for AISHE 2022-23	Data submitted to AISHE
27. To prepare action plan for the Academic year 2023-24	Prepared

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	22/12/2022

### **15.Multidisciplinary / interdisciplinary**

As per the order of the affiliated Davangere University, NEP-2020 has been implemented in our institution for UG programme from the academic year 2021-22. Under NEP, students have been given more flexibility to enroll themselves for any inter disciplinary course. But in our university, students of BA are allowed to opt two courses one as Specific Discipline Course (DSC) and one as Open Elective (OE) across the faculty. Our Institution provides 4 DSC namely History, Economics, Political Science and Sociology. Students of B.Com have to study general papers as core subjects as prescribed by the University along with one Open Elective across the faculty. Both, BA and B.Com students study Skill Enhancement course like Indian Constitution, Artificial Intelligence and Digital Fluency along with their core subjects as per NEP syllabus prescribed by the University.

### **16.Academic bank of credits (ABC):**

Academic Bank of Credits is one of the provisions of NEP-2020. It will allow the students of UG programme to exit and enter within a stipulated period. ABC shall deposit credits awarded by the registered higher education institutions for courses pursued therein, in the academic bank account of the student and the validity of such credits shall be as per norms and guidelines issued by the university and the KSHEC from time to time. Our University has not yet implemented ABC in affiliated institutions. Our university is under progress towards introducing ABC. Hence, our institution is yet to be registered.

### **17.Skill development:**

In addition to the core subjects, to develop the skills among the students, few courses called value based/ skill based courses have been introduced in the first year of UG programme which carries 50 marks with 2 credits in each semester and will be internally assessed by the staff members like NCC officer/NSS officer/Physical Director/Teacher shouldering the responsibility of the activities. The concerned staff shall submit the marks to the University while submission of the internal assessment of the other core subjects.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our Institution has amalgamated Regional Language, Culture and emerging Western thoughts by offering Regional Language-Kannada, Hindi and English to cope up with the objectives of NEP i.e. integration of native and national concepts.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The responsibility of designing the Curriculum and Framing the syllabus for UG programme lies with the affiliated University. Teachers of our institution participate in Curriculum designing as the members of BOE and BOS of University and take active part in workshops organized for Curriculum designing. They provide need based inputs and inclusions for syllabus by giving suggestions. Programme outcomes and Course outcomes are prepared to expertise development after the completion of the programme and to enrich knowledge and skill acquired by each course respectively. The attainment of PO and CO is directly measured after the semester end examinations and internal assessments.

**20.Distance education/online education:**

The institution does not provide Online education and Distance education.

**Extended Profile**

**1.Programme**

1.1	121
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	736
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	314
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
2.3		<b>114</b>
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
<b>3.Academic</b>		
3.1		<b>08</b>
Number of full time teachers during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
3.2		<b>31</b>
Number of Sanctioned posts during the year		
File Description		Documents
Data Template		<a href="#">View File</a>
<b>4.Institution</b>		
4.1		<b>15</b>
Total number of Classrooms and Seminar halls		
4.2		<b>15.44209</b>
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		<b>27</b>
Total number of computers on campus for academic purposes		
<b>Part B</b>		
<b>CURRICULAR ASPECTS</b>		

## 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The overall development of the students is the main motto of the college. Curricular aspects play a vital role in the all inclusive development. The college is working consistently in this direction. Board of Studies (BOS), Davanagere University designs the curriculum once in five years based on the feedback received from various stakeholders and contemporary aspects related with the curriculum. This is approved by the Academic Council. The institution follows the Curriculum provided by Davanagere University, Davanagere. Every department prepares teaching plan of every teacher and curriculum delivery is through teaching plan in the beginning of the Academic Year. The curriculum delivery process is well documented in the Internal Quality Assurance Cell (IQAC) of the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

According to the exam schedule of the affiliated university, the college adjusts the academic calendar for the internal examination. The academic calendar is prepared well in advance of the next academic session. The academic calendar is displayed on notice board for reference of the students and staff. It is also uploaded on college website for the all-time information of the students and stakeholders. The college internal examination committee designs the internal exam calendar of events taking into consideration of Davanagere University Examination Calendar of events and College calendar of events. Two internal tests are conducted, the first at the end of four weeks and second at the end of eight weeks from the commencement semester. In a true sense, continuous internal evaluation of the students is made by giving surprise tests, unit tests and they are evaluated at the end of the semester. Some of the activities are purposely organized for students to assess and upgrade their subject knowledge such as the screening of live budget sessions and discussions on such topics as a part of CIE. The examination committee works on the slots reserved in academic calendar for internal evaluation and prepares and displays the

timetable well in advance.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="http://msbcdvg.org/calendar.php">http://msbcdvg.org/calendar.php</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**07**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

08

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

397

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

397

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender Issues:** These issues are very much covered in the departments like Sociology, Political Science, History and Literature.

Reservation policies, Constitutional provisions especially for women are taken care by Sociology department.

**Environment and sustainability:** Environmental Science is a compulsory subject taught for BA and B.Com students.

Environment day is celebrated by NSS.

**Human values**

The college begins with an assembly where Principal and HODs talk. Visit to old age homes and orphanages are arranged by NSS and YRC.

Human Rights course offered by the University for BA and B.Com students.

### Professional Ethics

The institute organises and celebrates Constitution day and Human rights day and Birth anniversaries of national Leaders.

Apart from the syllabus oriented topics, efforts are being taken to impart awareness by conducting various extracurricular activities by different committees which include:

- Voters awareness Jaatha
- National Integration Week,
- National Voters Day celebration,
- Human Rights day celebration,
- Awareness program on Civil and Political rights of women,
- Special Lecture on Human rights,
- Jaatha on the occasion of Sadbhavana day, International Women's Day.
- Sensitization programs on anti-sexual harassment, Prevention of Sexual Harassment (POSH), Rashtriya Ekata Divasa, One nation One Constitution Abhiyaan.
- Awareness program on health and hygiene
- World Environment day, Swachhata Abhiyaan and Visit to Punyashrama etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

87

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

87

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
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File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://www.msbcdvg.org/feedbk.php">http://www.msbcdvg.org/feedbk.php</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of sanctioned seats during the year**

**300**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**265**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### **2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. Parameters to Identify the slow and advanced learners**

- PUC Marks
- Internal Exams
- Semester Exams .
- Extra Curricular and Co-Curricular
- Class Test

**MEASURES TAKEN FOR SLOW LEARNERS**

- Remedial classes
- Extra classes under the designation of tutorials
- Regular interaction of mentors
- Additional home assignments and their continuous evaluation help in understanding their progress in learning.
- They are encouraged and guided to participate in departmental activities, such as seminars, group discussions etc.
- Extra books are provided by the internal department library.
- Re-tests are conducted for the students who fail in the internal assessment.
- The college also communicates to their parents for absenteeism

**MEASURES TAKEN FOR ADVANCED LEARNERS:**

- Advanced learners are boosted to reach their excellence in the university examinations by providing additional study materials, Question banks and also extra coaching and guidance.
- Encouraged to participate in intercollegiate cultural and academic competitions such as Quiz and management fests.
- Program wise toppers and rank holders are felicitated every year during annual day program which encourages other students.
- Advanced learners from commerce department are guided to prepare for CA and other professional course examinations.
- Our management gives cash prizes to students who secure high scores and ranks.
- Extra books are provided by the internal department library.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
736	09

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College believes in the adoption of student's centric methods to enhance student involvement as a part of participative learning and Debates, Seminar, Quizzes, case studies & guest lectures.

Specifically the students centric methodology include

1. Guest lecture by eminent experts from industry and academics from across the world are organized to supplement the teaching process and provide experiential learning.
2. Practical's and workshops in all individual and group work under the guidance of teachers are also conducted.
3. All questions in examination are based on analysis and reasoning.
4. Free internet access in the library and WIFI facilities in campus promotes the habit of self-learning and discussion.
5. Teachers follow the discussions methods and essay writing in many of the subjects as it makes the students to think wide and participate in coming up with the opinions & suggestions to check their current knowledge.
6. Quizzes are conducted by subject teachers
7. College organizes students activities to promote the spirit of Team work, NSS activities, institutional social responsibility through Swachh Bharat.

The faculty members carry out innovative sessions of learning which includes:

- Field visits.
- Industrial visits.
- Departmental Library.
- Poster presentations.
- Group discussions.
- Training on Interview facing skills and Resume writing.

- Competitive exams guidance, Essay competitions, Student seminars etc.,
- Digital learning through LMS (Learning Management System).
- Quiz by subject Teachers

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://msbcdvg.org/orgevent.php">http://msbcdvg.org/orgevent.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute ICT Tools:

1. Projectors- projectors are available in different classrooms/labs
2. Desktops- Arranged at Computer Lab.
3. Printers- They are installed at Lab and office.
4. Scanners- Multifunction printers are available at all prominent places.
5. Seminar Rooms- Seminar hall is equipped with all digital facilities.
6. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
7. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
8. Digital Library resources.

Use of ICT by Faculty

A. PowerPoint presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions

are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.msbcdvg.org/facility.php">http://www.msbcdvg.org/facility.php</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

81

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. At the beginning of academic year during the orientation program students are made aware of the tentative schedule of the internal tests, minimum percentage of attendance, evaluation process, distribution of IA marks, minimum passing marks in theory and practical examinations.

The examination committee monitors and conducts internal examination under the chairmanship of the Principal. The committee finalises I.A dates for the semester and notifies in the academic calendar as per the schedule provided by the affiliating university.

Apart from university prescribed methods like assignments,

attendance, seminars, more relevant methods such as class test, multiple choice questions, seminars etc. are experimented in the college.

#### Result analysis and review:

Within one week of conducting the tests, papers are evaluated and are shown to the students and any grievance regarding test papers are considered if any.

Question papers are discussed in the class.

Test marks are shown to the parents during parents-teachers meet.

The students who remain absent for the test when they participate in sports, NCC, NSS, Navy or Army exams or other cultural activities, re-tests will be conducted and marks are considered.

Each student should satisfy the eligibility criteria of 75% attendance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process.

There is complete transparency in the internal assessment. The criteria adopted is as directed by the university.

Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments, unit tests. The internal marks are allotted based on defined strategies and displayed on the notice board. Query if any is discussed with faculty and HOD.

College Level: The Institute appoints a Senior Supervisor for smooth conduction of examinations. If students are facing any problems, they are solved by the institutions Chief Examination Officer appointed by the university. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college has Arts and Commerce programmes. Arts has HPS and HEP combinations as per CBCS, under NEP syllabus HE, HP, and PS, Commerce Students have compulsory subjects (CBCS and NEP). The teachers are aware of the respective programme outcomes and as and when new faculty join the college they are made aware of the programme outcomes through departmental meetings.

Students are made known of the programme outcomes through orientation programme conducted at the beginning of the academic year and also now and then, in the classroom interactions. Also the programme outcomes, programme specific outcomes and the course outcomes of all programmes are made available on the college website.

The learning outcomes form the integral part of vision, mission and objectives. Some of the teachers have participated in the syllabus revision and question paper setting, therefore it helps them to understand the basic process of perception and outcomes of the programmes who in turn update other teachers in the college. On some occasions successful alumni students are invited to interact with both students and teachers. They share how the different courses shaped their career and thus helps students to appreciate and understand the programme. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://msbcdvg.org/prooffered.php">http://msbcdvg.org/prooffered.php</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The exact benchmarks for evaluation of POs and COs are accurately defined and our college has adopted the following methods to assess the students' attainments:

Joining higher studies and professional courses.

Appearing and clearing competitive exams.

Performance of students in examinations.

Students' presentation in seminars etc.

Leadership qualities in organizing co-curricular activities.

Feedback from alumni, parents and students.

Alumni meets reflect on the programme outcomes as alumni are placed in various jobs, they express satisfaction with regard to their graduation.

Mentoring plays an important role in analysing and responding to shortcomings in achievement of learning outcomes as well as trying to develop in students humanistic and holistic approach to life.

Extension activities like cleanliness drives, enable students to be creative and inculcate values in them.

Students take responsibility in organizing co-curricular events, some of the activities create interest in entrepreneurship for acquisition of basic practical knowledge for self employment.

The average passing percentage of students is 85.45% (2022-23)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.msbcdvg.org/prooffered.php">http://www.msbcdvg.org/prooffered.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

211

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://msbcdvg.org/feedbk.php>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0.0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute- neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme I and II Units. Through these units, the college undertakes various extension activities in the neighborhood community.

NSS organizes a residential seven day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation through Shramadaan, Social interaction, Group discussion Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp.

The NSS unit of the college organizes various extension activities as tree plantation, Swachhta Abhiyan, National equality awareness. Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Personal Health and Hygiene, Plastic eradication, organizing visit to Ashrams, Voters awareness etc. All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating the hidden personality of students and created awareness among students.

File Description	Documents
Paste link for additional information	<a href="http://msbcdvg.org/nss.php">http://msbcdvg.org/nss.php</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

20

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

229

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Maganur Sarvamangalamma Basappa Arts and Commerce College Campus is known as, MSB Arts and Commerce College. MSB Arts and Commerce College has constantly endeavoured to provide quality education and ensure the development of the students to create awareness and responsibility. The institution has a well maintained, resilient infrastructure conducive to teaching, learning, and the comprehensive development of students.
- The Teaching Block has well-appointed and spacious classrooms, departmental staff rooms and library. Some of the classrooms are equipped with projectors and ICT used for strengthening academic discourse. There is one computer lab available for the students. This lab has adequate computer equipment, internet connectivity and projectors.
- The campus is Wi-Fi enabled for the benefit of the students and faculty.
- The well-stocked College Library is spread over one room of an impressive building, with a total area of 1686.81 sq meters. Wi-Fi enabled and has a seating capacity of 50 users. The library has a property counter, librarian chair, circulation counter, Online Public Access Catalogue, Processing Section and Stocks. The library has a Text-Book Section, Periodical Section and computer access. A reading room for faculty and students in the library.
- The e-library has internet bandwidth to access e-journals through INFLIBNET and N-LIST, Reference Section, Book Bank.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- College has a separate Department of Physical Education with a Physical Training Instructor. The vision of this department is "Health for All" and "Enhancement of Sports Standards and Spirit". The mission is to motivate and inspire the students to actively and voluntarily take part in sports activities. The departments want to induce students to work towards maintenance of physical fitness through games and sports to perform better.
- The College has facilities for sports & games and cultural activities. specific playground for the College as it is situated in the heart of the town, the students use playgrounds of open space inside the campus for playing KhoKho, Kabaddi, and volleyball. There is a badminton court on the College campus. The College has wellequipped table tennis, chess, and carom boards. The College has a yoga class for which the students use an open-air stage. The institution conducts various cultural activities like Dance, Song, One Act Play, Essay, Debate, Creative Writing, Rangoli, and all such activities are conducted on the big and open stage inside the campus. There is enough scope for staging cultural activities in this College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

03

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.44209

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The College Library is wi-fi enabled and has a seating capacity of 30 users. An e-resource Centre has been established on the third floor of the library consisting of 05 nodes to enable students to access information for their academic pursuits through the internet and e-resources. Additionally, 5 computers have been installed for the faculty.
- The library uses Koha ILMS software, version 21.11 which was fully automated in 2020. Koha is free open-source software it's under the terms of the GNU General Public License. is easy to use Graphical User Interface, Unicode support with Multilingual Search and export facility for most reports.
- The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms

and is mainly used for information retrieval.

- The Circulation module of the software covers all the operations of circulation right from creating member records to the printing of reminders for outstanding books. The key features of the module are single-screen Issue, Return and Renewal with total details of members, membership records with photos, and statistical reports on membership.
- The Database Maintenance module covers all operations of database creation and maintenance. It takes records from the acquisition module for the books recently acquired. The key features of the module are duplicate checks with on-screen record comparison, provision to scan and add News Paper Clipping Article Indexing, and Accession register printing. Additionally, the software has an excellent Support and Updates system.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://msbcdvg.org/facility.php">http://msbcdvg.org/facility.php</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.37895**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has developed IT facilities to meet the learning requirements of students and faculty. Some of the facilities are discussed below Computer Lab: The computer lab consists of 25 computers with Internet connectivity for the students who opt for computer papers as part of their course as well as for general purposes. All the required software as per the curriculum are installed and updated as and when required and the maintenance of the computers is done by the technicians as and when required.

The College has Two high configuration servers to allow fast transmission of data to the various computers. These servers are Windows and Ubuntu Based Active Directory, Kaspersky antivirus, Library OPAC.

All the computers are supported by a 100mpbs LAN Wi-fi system.

The desktops are running on windows 7, windows 7 pro, windows 10, and Ubuntu. Most of the desktops have office 2010 pro installed and a few are running on office 365 and office2016 pro.

Office automation packages like Open Office, MS Office, and

Antivirus are purchased by the college and updated regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://www.msbcdvg.org/facility.php">http://www.msbcdvg.org/facility.php</a>

#### 4.3.2 - Number of Computers

27

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.44209

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. A full-time Care Taker supervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements with the Purchase Committee consisting of the Principals Chairman, 3 faculty members as members. Committee holds regular meetings to approve necessary purchases for maintenance of college infrastructure. IT machines and software are continuously upgraded to ensure the market relevance of acquired skills.

The College has a separate Teaching Block with well-functioning, and maintained classrooms. Servicing of Class Projectors' Lenses and Filters is done annually. A Library Committee comprising of the Principal, Librarian, and HOD's of all Departments meets twice a year to discuss improvement/update of facilities provided by the library.

All computers in the college have a UPS facility with Server Windows monitored and Antivirus updated daily and full system backup of MS Office done every quarter.

The canteen was restructured into an open-kitchen canteen in 2014.

The food is prepared and served hygienically by 2-3 workers who wear aprons, head covers, service hand gloves, etc.

The College water tanks are cleaned monthly.

The College also has a purified water unit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

701

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

19

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**432**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**432**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

25

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

08

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

09

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute constitutes the Students Council in the beginning of every academic year. Two class representatives: a boy and a girl from each class are selected. They are considered as representatives for the students council. These council members are the students representatives in various committees, academic and administrative bodies. As a policy of the college, the principal appoints one of the senior faculty as the students welfare officer and a committee consisting of 3-4 faculty members to assist the students welfare officer in the formation of a students union. Council members are encouraged to take part in all the programmes conducted throughout

the year. These programmes are funded by the institution. Various academic and administrative bodies like Arts circle, Commerce Association, Women empowerment cell and NSS, all the advisory committees, etc., have student representatives on their roll. Students council members participate in the college academic and administrative meetings. The students council members in discussion with the teachers plan the programmes.

Students actively participate in the various Committees.

- IQAC Committee
- Library & Reading room committee
- Students Welfare committee
- Sports committee
- Anti-ragging Cell
- Students grievance redressal cell.
- NSS committee

File Description	Documents
Paste link for additional information	<a href="http://msbcdvg.org/cells.php">http://msbcdvg.org/cells.php</a> <a href="http://msbcdvg.org/committee.php">http://msbcdvg.org/committee.php</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

54

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

MSB Arts and Commerce college has a registered Alumni Association under the Karnataka Societies Registration Act. It was formed on 28th June 2016 at The Registrar of Society, Davanagere District. Registration No: DR/DVG/SOR/151/2016-17 under Karnataka Societies Registration Act 1960. MSB College and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. MSB alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management.

The Alumni Association's Contribution through various means:-

1. **Book Donation:** Contribution by donating Books.
2. **Alumni Interaction:** Alumni of MSBC give inputs to aspiring graduates. They are invited as resource persons at various events, guest lectures and panel discussions.
3. **Placement & Career Guidance Assistance:** Alumni are working in many organizations at various capacities.
4. **Entrepreneurship Awareness:** Some of our Alumni have established startups in different sectors, many of them are first generation entrepreneurs.

File Description	Documents
Paste link for additional information	<a href="http://msbcdvg.org/abtalumni.php">http://msbcdvg.org/abtalumni.php</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

In accordance to the Vision and Mission, the institution maintains a transparent and interactive environment. The stakeholders are encouraged to participate in decision making process by their representations in the various committees and students union. The Principal monitors all the activities of the college by regular interaction and general supervision. During the Staff Council meeting, the review of all activities is done. The departments and the various committees are responsible for the smooth implementation of the directives.

The Grievance Redressal Cell deals with the grievances of the stakeholders. The Management and IQAC extend all types of support to the faculty members. The Alumni network is utilized to make interaction with various agencies for training in context to theplacement. Motivational Excellence is also promoted by honouring the topper students with awards, scholarships, and prizes . The Managing body and Staff work in complete harmony with each other, in tune with the vision and mission of the college.

File Description	Documents
Paste link for additional information	<a href="http://msbcdvg.org/committee.php">http://msbcdvg.org/committee.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College.

The institution emphasizes on decentralization and participative management in the functioning of the institution. Every effort is made to mandate a strong mechanism for evaluating and monitoring all quality parameters through its organizational structure; Board of Management, Local Governing Body, Principal, IQAC Director, Criterion Conveners, Department Heads, Heads of Committees, Faculties, Students and Stakeholders.

Principal is the head of the institution and implements decisions of Board of Management and Local Governing Body. The IQAC of the college is involved in establishing a quality system to elevate the standard of the academic results and administrative efficiency of the institution.

Our institution has a very well organized Internal Quality Assurance System. Various committees are constituted for effective and smooth functioning of the institute and they keep on working to meet the goal and objectives of the institution. Every committee is constituted with a Convener as its Head, staff and students as members. The institution has entirely based on a system of participative management and flux of information and decision making processes that involve management, staff and students. At the department level, the Heads direct other members for co-ordinating all departmental academic programs. Departments work on the objectives of the Vision and Mission of the institution.

File Description	Documents
Paste link for additional information	<a href="http://msbcdvg.org/orgevent.php">http://msbcdvg.org/orgevent.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Policy of the college is in alignment with the affiliating Davangere University and the UGC. The college level policies are framed and implemented by the IQAC. The college has an adequate infrastructure according to the changing needs. During the IQAC and Staff Council, meetings held at the beginning of the academic year, a perspective plan is framed by IQAC members. The perspective plan is thoroughly discussed during the staff council meeting and all the staff members are directed to implement the same during the academic year . The academic plan is prepared and circulated among the faculty members. The academic diaries are provided to the faculty members to note down the daily activities and syllabus covered and signed regularly by the HODs and monthly by the Principal. At the meetings held at the end of the year, the academic audit is done. Various committees are framed to conduct curricular, extracurricular co-curricular and extension activities.

All the heads of the departments and conveners of the various governing committees conduct meetings and the minutes of the

meetings are documented in the form of proceedings. The IQAC collects all the documents for further action. The important documents and programmes are also uploaded on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://msbcdvg.org/calendar.php">http://msbcdvg.org/calendar.php</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a Government-aided institute run by Bapuji Educational Association ® Davangere. The Administrative Council of the Institute is the apex body headed by its President. The Staff Council is formed with teaching and non-teaching staff as members. The Principal is the executive head and ex-officio chairperson of the Staff Council who coordinates all the activities of the college. The decisions related to workload, library purchases, time table of the college, maintenance of infrastructure, admissions etc. are supervised by the Staff Council and IQAC through its committees subject to provisions in ordinance of the affiliating University.

The teaching and nonteaching staff are given promotions as per the Government rules. The college has established Grievance Redressal Cell as per the norms to redress the grievances of the students and the staff. The IQAC Coordinator, Heads of the Departments, Librarian, Office Superintendent work under the guidance of the Principal. The college has a well-defined organizational structure in the administration of the staff. Hierarchy of the staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the University and approved staff pattern of the UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="http://msbcdvg.org/mngt.php">http://msbcdvg.org/mngt.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per the norms prescribed by the affiliating university, the following facilities are available to all permanent teaching and nonteaching staff. Group insurance policy is taken for all the employees. Regular and emergency loan facility is provided from the Bapuji Cooperative Bank. Casual leave, Earned leave facility is sanctioned to all teaching and non-teaching staff as per the Government norms. The college has provision for admissions to eligible wards of employees. Faculty appointed prior to 2006 are eligible for pension benefits on retirement. Gratuity, and leave encashment are availed by retiring faculty as per Government rules. PF loans are sanctioned as per Government rules. Festival Advance facility is also available for non-teaching staff as per availability of funds.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The college has an effective performance appraisal for teachers and non-teaching staff. The performance appraisal system of teaching staff is according to the guidelines of the affiliating University and the UGC. All the teachers fill a prescribed comprehensive SelfAssessment proforma (API) at the end of every academic session. Performance appraisal forms are duly filled by all teaching faculty members and submitted to the IQAC for further action, and later signed by the Principal. The appraisal information is tallied in accordance to the academic diaries and other supporting documents. Teachers performance appraisal feedback is collected from the students every year by IQAC. For every non-teaching staff a structured format is provided by IQAC and every non-teaching staff member submits it to the Principal. The teachers maintain academic records of teaching, examination work, college work, research and project work to calculate API scores. For non-teaching staff, Annual Performance Assessment Report (APAR) is maintained for every employee. Every year individual employee and their concerned heads fill the Annual Performance Assessment Report (APAR).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has internal and external financial audit mechanism and bound to execute it on time. The internal audit of the college is done by the auditor. The college conducts regular internal and external financial audits as per the norms. The internal audit is done by the Chartered Accountant MundasVeerendra of Santhappa & Co., Davanagere. The Chartered Accountant has submitted the report to the Chairman of the Executive Council for planning and monitoring.

The Government Assessment is done by the office of the Regional Joint Director of Higher education, Shimoga Region and the senior auditor of Higher education and Auditor General, Government of Karnataka at the end of the session.

The financial audit of our institute is done during the financial year 2022-23 and the scanned copies of the audited statement are uploaded.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)


File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Davangere University, Davangere and follows the strategies for mobilization of funds and optimal utilization of resources as directed by the University and UGC. The college prepares an annual budget every year. The College receives funds from admission fees, tuition fees, salary grant, Stakeholders, and alumni contribution.

The college prepares requirements according to the budgetary provision and works on the budgetary plan. The head of the institute in concern with management committee members sanction the budget in consideration with the financial resources. The utilization of funds in every aspect is monitored by the Principal and the Management body for appropriate utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college is established in 2004 and since then it is striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. Throughout the year, it constantly reviews the academic progress and also monitors infrastructural developments and need, for introduction of new relevant courses. The IQAC has taken initiatives to organize the following activities:

1. Preparation of the Academic Calendar and college Prospectus.
2. Uploading college information on AISHE portal
3. Green Audit from external agency.
4. Promotion to ICT in working process of the institution.
5. Preparation of the AQAR.
6. Organization of workshops, seminar and other extra-curricular activities.
7. Academic Audit
8. Preparation of Annual Reports.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The Institute reviews its teaching learning process at the end of each semester by conducting review meetings through IQAC. The IQAC is the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities. It monitors teaching, learning and evaluation process through the feedback. It collects feedback from the students, alumni, parents on the improvement of college infrastructure and the necessity of new courses to be introduced. It also directs to the various departments to introduce short term and career oriented certificate courses. The administration of the college gives utmost importance to the suggestions issued by the IQAC.

In order to get the reviews of learning outcomes, the IQAC proposed to the administration of the college to conduct Academic Audit of the year 2022-23. For this, a committee was constituted which included expert and senior faculty members of the college and experts from external resources. The said audit was done and the report was submitted to the IQAC. The IQAC also frames the policy documents to make teaching learning and evaluation process more comprehensive and effective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://msbcdvg.org/orgevent/New%20Doc%2002-16-2024%2014.51.pdf">http://msbcdvg.org/orgevent/New%20Doc%2002-16-2024%2014.51.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is committed to educate and follow the idea of gender sensitization among the students as their prime duty and part of constitutional obligation. Every year governments provide various scholarships for the betterment of girl students. Our college constitutes a women Cell and anti-ragging cell to create awareness among the students to assert their rights and to educate them about women empowerment. These cells on various occasions conduct various programs and activities for the students to popularize the idea of gender sensitization and empowerment. We display posters and other circulars from the government consisting of warnings and

information about stringent measures against women harassment and ragging.

Gender equity and sensitization programs have been organized by the institution 2022-23, such as sports and games, competition for girls various cultural programs Rangoli and international women's day.

The student counselling centre has been working under the guidance of a senior woman faculty to take up informal counselling of students to keep them psychologically strong and confident enough to overcome any types of depression they face in life. We have a student welfare officer where the students are given representation to voice their problems and are given proper suggestions and solutions. We have maintained a complaint box in the College incase if they are hesitant to come up openly.

File Description	Documents
Annual gender sensitization action plan	<a href="http://msbcdvg.org/cells.php">http://msbcdvg.org/cells.php</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://msbcdvg.org/orgevent/7.1.1%20finally%20final.pdf">http://msbcdvg.org/orgevent/7.1.1%20finally%20final.pdf</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** College has a place on its campus where the solid wastes materials are disposed. It is to be noticed that there

is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the college also manages its solid waste management system.

A separate dustbin is provided in each class room, staff room, office and laboratories, All departments of the college produces solid waste in bulk such as paper, old assignment books, internal test books, etc. Similarly library produces huge paper waste such as old books, magazines, and news papers, Daily around ten varieties of news papers are purchased to library for a year it will produce 3600 newspapers apart from paper waste like, pen, pencil, erasers,...etc. These are taken as dry solid waste. Institute practices the segregation of solid waste and its effective management on the campus. For the systematic collection, the college authority assigned 2-3 group D employees, and to motivate workers to achieve the desired goal of clean and green campus, plastic free campus.

Water harvesting system- There is rain water harvesting system in the college.

Biomedical Waste Management- There is no biomedical waste production in the college.

Water harvesting system- There is rain water harvesting system in the college.

Liquid Waste Management : Liquid waste water from the washrooms is channelized to the municipal drain.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.7 - The Institution has disabled-friendly,

C. Any 2 of the above

**barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College organized following programs in the initiative of inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

NSS - Village awareness, annual camp, Swachh Bharat etc

YRC & RRC - Blood donation etc

Voters Day

Save Democracy

International Women's Day

Save Historical Places

Red Ribben Club-AIDS awareness programme

Valmiki Jayanthi

Water Harvesting

Republic day celebrations

District level workshop on HIV/AIDS

Environmental Protection Day

Constitution Day

Minority welfare day

Weaker section day

National Unity Day

Cultural Unity Day

Language Harmony day

Seminars, culture and rally events are conducted during the commemorative and patriotic days. Along with many regional festivals, linguistic activities such as poem writing, short stories, debate etc. are conducted in the college. This establishes positive interaction among students of different racial and cultural backgrounds. Competitions, seminars, culture and rally events are conducted during the commemorative and patriotic days. Institute has code of ethics for students and a separate code of ethics for teachers and other employees.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college encourages the students to take part in blood donation camps, study tours to make them understand the importance of protecting the cultural heritage of the country. The college has

also conducted special lectures on "Move towards constitution" where? subject experts enlightened the students about importance of the Indian Constitution and how we must work in the direction of saving our Constitution by creating awareness of fundamental rights, Duties, Values and responsibilities of citizens as mentioned in the Constitution of India and to remember the struggle of freedom and respect the National Flag and National Anthem.

Swachh Bharat Abhiyan has also been an important initiative taken up by the college where an awareness rally has been organised for the students and a procession in the entire town to create awareness among all. The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.

Our students across all UG courses study constitution of India as a compulsory paper which sensitizes the students about constitutional obligations. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution.. Independence day is also celebrated each year to highlight the struggle of freedom and the importance of Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world.

Independence Day is celebrated every year on 15th of August, parades flag hoisting is organized and is celebrated to mark the freedom of India. The institution encourages students to remember our national leaders and their sacrifices.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by the students and staff.

Sadbhavana Diwas is celebrated on 20th August every year to commemoratethe birth Anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year. The yoga Instructor organizes the yoga camp and a speech is conducted to make everyone aware on how Yoga embodies unity of mind and body; thought and action; restraint and fulfilment.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

Ambedkar Jayanthi is celebrated every year on 14th of April to

understand the ideology of our great leader Ambedkar Jayanthi.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Motivational Endowment Cash prizes

The college has attracted large number of donors to facilitate endowment cash prizes. The donors deposited money to create endowment cash prizes in remembrance of their loving once. The faculty members and non-teaching staff donate money to the toppers in each subject, endowed money is kept in the bank as a fixed deposit in the name of the College Principal, balance remains intact and interest earned every year from it is used to give students scholarships as awards of merit. The list of recipients of endowment cash prizes is sent to the donors, donors are invited for the distribution of endowment cash prizes.

Apart from endowment cash prizes the principal and heads of the various departments honored University rankers, gold medalist and highest scorers in subjects.

### Best Practice 2: Adoption of Blind school

This is an Eye opener visit and it helps the students to know the problems of visually challenged children, they could understand how the visually children are educated at the school. Despite facing immense difficulties with blindness, they have overcome their disability to achieve amazing things which inspires our students. Our college adopted Veereshwara Punyashrama for blind children which is situated at Bada cross Davangere, every year our students visit the ashrama along with faculty members to presenting gifts and essential things to the inmates.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The relevance of the curriculum in the present context of the needs of the 21st Century and Industrial Revolution - 4 has assumed the primary importance in higher education. Emphasis is being given to skills, competencies and attitude along with communication skills apart from theoretical knowledge. Hence, the academic programmes must spell out clearly the objectives and expected outcome (PO). The courses of a given programme under CBCS/NEP must be specific and target oriented to achieve the expectations of a graduand. Hence, they must spell out course objectives and outcome (CO). Further, PO and CO must be complementary and holistic. This will be evident through curricular mapping. The Universities are in the process of implementing them. MSBC as an affiliated college implemented it in their existing curriculum. The teachers and students are oriented towards PO, CO and Curriculum Mapping approach.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

To provide holistic value based education and inculcate entrepreneurial abilities in students to face the challenges of the corporate world.

To arrange career guidance programmes.

To Organize various student and faculty development programmes.

To Enhance academic excellence.

To make placement more efficient.