



## YEARLY STATUS REPORT - 2023-2024

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	M.S.B. Arts and Commerce College, Davanagere
• Name of the Head of the institution	Prof. Neelambika G C
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08192250403
• Mobile No:	9343480650
• Registered e-mail	principalsbc@rediffmail.com
• Alternate e-mail	principalsbc2020@gmail.com
• Address	Akkamahadevi Road, PJ Extension
• City/Town	Davanagere
• State/UT	Karnataka
• Pin Code	577002
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Davangere University				
• Name of the IQAC Coordinator	Dr. Vijayakumar A B				
• Phone No.	08192250403				
• Alternate phone No.	08192250403				
• Mobile	9743505307				
• IQAC e-mail address	principalmsbc@rediffmail.com				
• Alternate e-mail address	principalmsbc2020@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://msbcdvg.org/AQARReports.php">http://msbcdvg.org/AQARReports.php</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.msbcdvg.org/calendar.php">http://www.msbcdvg.org/calendar.php</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	B+	2.54	2023	17/01/2023	16/01/2028
Cycle 3	B+	2.60	2016	16/09/2016	15/09/2021
Cycle 2	B	2.44	2011	08/01/2011	07/01/2016
Cycle 1	B	Nil	2004	16/09/2004	15/09/2009
<b>6.Date of Establishment of IQAC</b>			09/02/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
<b>9.No. of IQAC meetings held during the year</b>	<b>04</b>
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year and presented papers. 2. All the departments are encouraged to conduct workshops, webinars etc. So Nine workshops and two webinars and special lectures are conducted during this academic year. 3. Feedback collected from all stakeholders, analyzed and ensured further action. Conducted student satisfaction survey through online for the academic year 2023-24. 4. Conducted Academic and Administrative Audit for the year 2023-24. 5. Conducted one week virtual International FDP on Advanced Research methodology.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
1. To discuss Annual teaching plan.	Annual teaching plan was prepared and approved.
2. To Organise Orientation program for the freshers.	Orientation program conducted on 07-09-2023 to 09-09-2023 for B.Com students and 16-09-2023 for BA students.

3. To discuss about one week NSS Camp to be organized.	Conducted one week NSS camp at Kandagallu village, Davangere Taluk, from 08-12-2023 to 14-12-2023.
4. To conduct FDP on Research Methodology	Conducted one week virtual International FDP on Advanced Research methodology in Association with St. Claret College, Bengaluru from 18/03/2024 to 23/03/2024.
5. To organize environmental related activities.	Conducted World Environment day- A week celebration 2024 from 05-06-2024 to 11-06-2024.
6. To conduct entrepreneurial workshop for students.	Conducted a workshop on "Micro Entrepreneurship and skill plus" on 03-05-2024.
7. To collect the feedback from stakeholders for the academic year 2023-24.	Collected online feedback from students, teachers, alumni and employers on curriculum for the academic year 2023-24.
8. To conduct Student Satisfaction Survey for the academic year 2023-24.	Conducted student satisfaction survey through online for the academic year 2023-24.
9. To conduct Academic Audit.	Conducted Academic and Administrative Audit for the year 2023-24.
10. Submit the data for AISHE 2023-24	Data submitted to AISHE
11. To review the status of AQAR 2022-23	AQAR 2022-23 submitted on 23-04-2024.
12. Re-constitution of various committees	Re-constituted the various committees for the academic year 2023-24.
13. To conduct various awareness programs in connection with Yoga	Conducted
14. To Conduct Workshops/Seminars/Special Lectures.	All the departments are encouraged to conduct workshops, webinars etc. So Nine workshops

	and two webinars and special lectures are conducted during this academic year.
15. To ensure maximum students participation in sports and cultural events.	Students participated in sports events and secured Gold, Silver and Bronze medals in University level etc.,
16. To execute various gender sensitization, health and social awareness programmes.	Conducted many activities like Birth anniversaries of great leaders, celebrated National festivals, General Health Programmes, Awareness programs on AIDS, Blood donation camp, Dental Check-up camp, Voters awareness campaigns. Women safety programs were organised.
17. To strengthen welfare measures for faculty.	Encouragement prize for Ph.D awardees Conducted a Special lecture on "Mental Health awareness" Conducted FDP on Research methodology Health Cards issued to faculty members and their family
18. To collect performance appraisal report from teaching and non-teaching staff.	Conducted
19. To conduct environmental audit as a regular practice.	Conducted
20. To conduct Library week	Organised
21. To sign new MOU's.	Institution signed MOU's with various institutions for student and teacher exchange programs.
22. To prepare action plan for the Academic year 2024-25	Prepared
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	13/07/2024

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2023-24	18/01/2024

**15. Multidisciplinary / interdisciplinary**

As per the order of the Davangere University, NEP-2020 has been implemented in our institution for UG programme from the academic year 2021-22. Under NEP, students have been given more flexibility to enroll themselves for any inter disciplinary course. But in our university, students of BA are allowed to opt two courses one as Specific Discipline Course (DSC) and one as Open Elective (OE) across the faculty. Our Institution provides 4 DSC namely History, Economics, Political Science and Sociology. Students of B.Com have to study general papers as core subjects as prescribed by the University along with one Open Elective across the faculty. Both, BA and B.Com students study Skill Enhancement course like Indian Constitution, Artificial Intelligence and Digital Fluency along with their core subjects as per NEP syllabus prescribed by the University.

**16. Academic bank of credits (ABC):**

Academic Bank of Credits is one of the provisions of NEP-2020. It will allow the students of UG programme to exit and enter within a stipulated period. ABC shall deposit credits awarded by the registered higher education institutions for courses pursued therein, in the academic bank account of the student and the validity of such credits shall be as per norms and guidelines issued by the university and the KSHEC from time to time. Our University has implemented ABC in affiliated institutions. Affiliated colleges are under progress towards introducing ABC. Hence, our institution has also initiated actions towards ABC ID registration.

**17. Skill development:**

In addition to the core subjects, to develop the skills among the students, few courses called value based/ skill based courses have been introduced in the first year of UG programme which carries 50 marks with 2 credits in each semester and will be internally assessed by the staff members like NCC officer/NSS

officer/Physical Director/Teacher shouldering the responsibility of the activities. The concerned staff shall submit the marks to the University while submitting the internal assessment marks of the other core subjects.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our Institution has amalgamated Regional Language, Culture and emerging Western thoughts by offering Regional Language- Kannada, Hindi and English to cope up with the objectives of NEP i.e. integration of native and national concepts.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The responsibility of designing the Curriculum and Framing the syllabus for UG programme lies with the affiliated University. Teachers of our institution participated in Curriculum designing as the members of BOS of University and take active part in workshops organized for Curriculum designing. They provide need based inputs and inclusions for syllabus by giving suggestions. Programme Specific Outcomes and Course Outcomes are designed as per the curriculum developed by the university and evaluated by the institution and is communicated to the students. The outcome is set to develop basic life skills, vocational skills, intellectual skills and interpersonal skills. The attainment of PO and CO is directly measured after the semester end examinations and internal assessments.

#### **20.Distance education/online education:**

The institution does not provide Online education and Distance education.

## **Extended Profile**

### **1.Programme**

1.1 129

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### **2.Student**

2.1 807

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 324

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 240

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 08

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 31

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	<b>129</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	<b>807</b>
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	<b>324</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	<b>240</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	<b>08</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	31
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	9,99,230.80
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	29
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The overall development of the students is the main motto of the college. Curricular aspects play a vital role in the all inclusive development. The college is working consistently in this direction. Board of Studies (BOS), Davanagere University designs the curriculum as per the guidelines of Higher Education Council and based on the feedback received from various stakeholders and contemporary aspects related with the curriculum. The institution follows the Curriculum provided by Davanagere University.

Academic processes are streamlined with the help of University Academic Schedules issued every year, College Academic Plans, Time Tables, Teaching plans and Diaries. We also conduct Orientation Programs for 1st year students. Bridge courses and special classes for slow learners who are lagging in particular subjects.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester and dates for semester-end examinations.

The college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The college prepares calendar of events comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities..

Academic calendar is displayed on notice board for reference of the students and staff. It is also uploaded on college website for the all-time information of the students and stakeholders. The college internal examination committee designs the internal exam calendar of events taking into consideration of Davanagere University Calendar of events and College calendar of events.

Two internal tests are conducted, the first at the end of four weeks and second at the end of eight weeks from the commencement semester. In a true sense, continuous internal evaluation of the students is made by giving surprise tests, unit tests and they are evaluated at the end of the semester.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/IA.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/IA.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the** A. All of the above

**following academic bodies during the year.**  
**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

100

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

100

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender Issues:** These issues are very much covered in the departments like Sociology, Political Science, History and Literature.

Reservation policies, Constitutional provisions especially for women are taken care by Sociology department.

**Environment and sustainability:** Environmental Science is a compulsory subject taught for BA and B.Com students.

**Environment day-** a week celebration through various competitions and awareness programs organised in the college.

Human values are taught in depth in subject such as Literature, History, Sociology and Economics.

The college begins with an assembly where Principal, one student and HOD's speak on various topics.

Visit to old age homes and orphanages are arranged by NSS and YRC.

Human Rights course offered by the University for BA and B.Com students.

**Professional Ethics:** Professional ethics are inculcated in subjects like Insurance, Fundamentals of Entrepreneurship, Accountancy, Mercantile law, Business Environment and Business Communications, Auditing and Assurance, Life Skills and Soft Skills which are important are included in almost all programmes.

The institute organises and celebrates

- Constitution day and Human rights day and Birth anniversaries of national Leaders.
- Voters awareness Jaatha
- National Integration Week,
- National Voters Day celebration,
- Awareness program on Civil and Political rights of women,
- Jaatha on the occasion of Sadbhavana day,
- International Women's Day.
- Sensitization programs on anti-sexual harassment
- Rashtriya Ekata Divasa
- Awareness program on health and hygiene
- Swachhata Abhiyaan and Visit to Punyashrama etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

219

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/1.4.1-and-1.4.2.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/1.4.1-and-1.4.2.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

345

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

315

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. Parameters to Identify the slow and advanced learners

- PUC Marks
- Internal Exams
- Semester Exams .
- Participation in Extra Curricular and Co-Curricular
- Unit Test

### MEASURES TAKEN FOR SLOW LEARNERS

- Remedial classes
- Extra classes and tutorials
- Regular interaction of mentors
- Additional home assignments and their continuous evaluation help in understanding their progress in learning.
- Participation in seminars, group discussions, case studies.
- Extra books are provided by the internal library.
- Re-tests are conducted for the students who fail in the internal assessment.
- Communicate the parents about absenteeism.

### MEASURES TAKEN FOR ADVANCED LEARNERS:

- Advanced learners are boosted to reach their excellence in the university examinations by providing additional study materials, Question banks and also extra coaching and guidance.
- Encouraged to participate in inter-collegiate cultural and academic competitions such as Quiz and management fests.
- Program wise toppers and rank holders are felicitated every year during annual day program which encourages other students.
- Advanced learners from commerce department are guided to

prepare for CA and other professional course examinations.

- Our management gives cash prizes to students who secure high scores and ranks.
- Extra books are provided by the internal library.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
807	08

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College believes in the adoption of student's centric methods to enhance student involvement. A number of student centric methodologies such as active learning, cooperative learning, project based learning, experimental learning, blended learning and other ICT based learning methodologies are incorporated in to their academic activities. Department of English, Hindi and Kannada try to screen the movies which are adaptations of the prescribed novels and plays.

### Experiential Learning:

Students undergo industrial visits, study tours and are supported to select projects to address community, industrial and environmental issues for better understanding of real life problems and applying their knowledge for resolving. Dept of Kannada and English share the experience of their novels, drama and poetry through the screening of adapted movies. Dept. of Commerce conducts debate competition every year on 'Post Budget Analysis' to discuss about budget.

**Participative Learning:**

This is the best student-centric learning method, in which students actively participate in activities such as:

- Student seminars
- Quiz, Debates
- Research projects
- Field visits.
- Industrial visits.
- Poster presentations.
- Group discussions.
- Workshops
  
- Training on Interview facing skills and Resume writing.
- Competitive exams guidance, Essay competitions, Student seminars etc.,
- Digital learning through LMS (Learning Management System).

Problem-solving methodologies are integrated into the curriculum, challenging students with open-ended problems to stimulate critical thinking. Techniques such as case studies, brainstorming/Discussion sessions, problem solving sessions, Quizzes and analytical methods empower students to develop effective problem-solving skills essential for success in their academic and professional endeavors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute ICT Tools:

1. Projectors- projectors are available in different classrooms and lab. 2. Desktops- Arranged at Computer Lab. 3. Printers are installed at Lab and office. 4. Scanners- Multifunction printers are available at all prominent places. 5. Seminar Rooms- Seminar hall is equipped with all digital facilities. 6. Auditorium- It is digitally equipped with mike, projector, cameras and computer system. 7. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom

8. Digital Library resources.

Use of ICT by Faculty

A. Power Point presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.3.2-final.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.3.2-final.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

08

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

71

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. At the beginning of academic year during the orientation program students are made aware of the tentative schedule of the internal tests, minimum percentage of attendance, evaluation process, distribution of IA marks, minimum passing marks in theory and practical examinations.

The examination committee monitors and conducts internal examination under the chairmanship of the Principal. The committee finalises I.A dates for the semester and notifies in the academic calendar as per the schedule provided by the affiliating university.

Apart from university prescribed methods like assignments, attendance, seminars, more relevant methods such as class test, multiple choice questions, seminars etc. are experimented in the college.

Result analysis and review: Within one week of conducting the tests, papers are evaluated and are shown to the students and any grievance regarding test papers are considered if any. Exam question papers are discussed in the class. Test marks are shown to the parents during parents-teachers meet. The students who remain absent for the test when they participate in sports, NCC, NSS, Navy or Army exams or other cultural activities, re-tests will be conducted and marks are considered.

Each student should satisfy the eligibility criteria of 75% attendance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. There is complete transparency in the internal assessment. The criteria adopted is as directed by the university. Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments, unit tests. The internal marks are allotted based on defined strategies and displayed on the notice board. Query if any is discussed with faculty and HOD.

College Level: The Institute appoints a Senior faculty for smooth conduction of examinations. If students are facing any problems, they are solved by the institution Internal Examination committee convener. The grievances during the conduction of internal examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college has Arts and Commerce programmes. Arts has HE, HP, and PS combinations under NEP, Commerce Students have compulsory subjects (NEP). The teachers are aware of the respective programme

outcomes and as and when new faculty join the college they are made aware of the programme outcomes through departmental meetings.

Students are made known of the programme outcomes through orientation programme conducted at the beginning of the academic year and also now and then, in the classroom interactions. Also the programme outcomes, programme specific outcomes and the course outcomes of all programmes are made available on the college website.

The learning outcomes form the integral part of vision, mission and objectives. Some of the teachers have participated in the syllabus revision and question paper setting, therefore it helps them to understand the basic process of perception and outcomes of the programmes who in turn update other teachers in the college. On some occasions successful alumni students are invited to interact with both students and teachers. They share how the different courses shaped their career and thus helps students to appreciate and understand the programme. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The exact benchmarks for evaluation of POs and COs are accurately defined and our college has adopted the following methods to assess the students' attainments: Joining higher studies and professional courses. Appearing and clearing competitive exams. Performance of students in examinations. Students' presentation in seminars etc. Leadership qualities in organizing co-curricular activities. Through feedback from alumni, parents and students. Alumni meets reflect on the programme outcomes as alumni are placed in various jobs, they express satisfaction with regard to their graduation. Mentoring plays an important role in analysing and responding to short comings in achievement of learning

outcomes as well as trying to develop in students humanistic and holistic approach to life. Extension activities like cleanliness drives, enable students to be creative and inculcate values in them. Students take responsibility in organizing co-curricular events, some of the activities create interest in entrepreneurship for acquisition of basic practical knowledge for self employment. The average passing percentage of students is 70%(2023-24)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.6.1-program-outcome.docx">https://msbcdvg.in/wp-content/uploads/2025/01/2.6.1-program-outcome.docx</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

147

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://msbcdvg.in/wp-content/uploads/2025/01/2023-24-Student-Satisfaction-Survey.xlsx>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute- neighborhood community to sensitize the students towards community needs. The students of our college actively

participate in social service activities leading to their overall development. The college runs effectively National Service Scheme I and II Units. Through these units, the college undertakes various extension activities in the neighborhood community.

NSS organizes a residential seven day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, plantation, water conservation through Shramadaan, Social interaction, Group discussion, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc.

Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check-up camps, Blood donation camps, Dental checkup camp, etc. All these mentioned activities have positive impact on the students.

File Description	Documents
Paste link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/3.3.3-and-3.3.4.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/3.3.3-and-3.3.4.pdf</a>
Upload any additional information	<a href="#">View File</a>

### **3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

300

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2019

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. Our college is located in the heart of the city. It has two acres of land with built up -1,041.6 Sq.mts. of 3 floored building. A wing of the ground floor has accommodated NSS and sports. The first floor left wing is covered with staff room for languages department, Toilet for staff members, examination

section, Principal chamber, Computer lab, college office, ladies rest room and ladies toilet. The Right wing has accommodated Commerce Department, Seminar hall, a class room and two staff rooms.

The Classrooms, Computer Lab, Seminar Halls, Auditorium and staff rooms are well equipped along with computers and Internet facility. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by departments of National Service Scheme, YRC and Scouts and guides.

The College has a water storage under rain water harvesting scheme. The college campus is maintained with cleanly and neatly atmosphere

The library is spread over a large room of 1686.81sq.meters, wifi enabled and has a seating capacity of 50 users. The library is completely digitalized and it is easier for students to borrow and return books quickly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a separate Department of Physical Education with a Physical Training Instructor. The vision of this department is "Health for All" and "Enhancement of Sports Standards and Spirit". The mission is to motivate and inspire the students to actively and voluntarily take part in sports activities. The departments want to induce students to work towards maintenance of physical fitness through games and sports to perform better.

The College has facilities for sports & games and cultural activities. specific playground for the College as it is situated in the heart of the town, the students use playgrounds of open space inside the campus for playing Kho-Kho, Kabaddi, and volleyball. There is a badminton court on the College campus. The College has well equipped table tennis, chess, and carom boards.

The College has a yoga class for which the students use an open-air stage.

The institution conducts various cultural competitions like Dance, Song, One Act Play, Essay, Debate, Creative Writing, Rangoli, and all such activities are conducted on the big and open stage inside the campus. There is enough scope for staging cultural activities in this College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9,99,230.80

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is wi-fi enabled and has a seating capacity of 50 users. An e-resource Centre has been established on the third floor of the library consisting of 05 nodes to enable students to access information for their academic pursuits through the internet and e-resources. Additionally, 5 computers have been installed for the faculty.

The library uses Koha ILMS software, version 21.11 which was fully automated in 2020. Koha is free open-source software it's under the terms of the GNU General Public License. It is easy to use Graphical User Interface, Unicode support with Multilingual Search and export facility for most reports.

The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms. The College Library is wi-fi enabled and has a seating capacity of 50 users. An e-resource Centre has been established on the third floor of the library consisting of 05 nodes to enable students to access information for their academic pursuits through the internet and e-resources. Additionally, 5 computers have been installed for the faculty.

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File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

28999

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has developed IT facilities to meet the learning requirements of students and faculty. Some of the facilities are discussed below

- **Computer Lab:** The computer lab consists of 29 computers with Internet connectivity for the students who opt for computer papers as part of their course as well as for general purposes. All the required software as per the curriculum are installed and updated as and when required and the maintenance of the computers is done by the technicians as and when required.
- The College has Two high configuration servers to allow fast transmission of data to the various computers. These servers are Windows and Ubuntu Based Active Directory, Kaspersky antivirus, Library OPAC. All the computers are supported by a 100mpbs LAN Wi-fi system.
- The desktops are running on windows 7, windows 7 pro, windows 10 and Ubuntu. Most of the desktops have office 2010 pro installed and a few are running on office 365 and office 2016 pro.
- Office automation packages like Open Office, MS Office, and Antivirus are purchased by the college and updated regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**9,99,230.80**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The College ensures regular maintenance and upkeep of all infrastructural facilities. A full-time Care Taker supervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements with the Purchase Committee consisting of the Principal as Chairman, 3 faculty members as members. Committee**

holds regular meetings to approve necessary purchases for maintenance of college infrastructure. IT machines and software are continuously upgraded to ensure the market relevance of acquired skills.

- The College has a separate Teaching Block with well-functioning, and maintained classrooms. Servicing of Class Projectors' Lenses and Filters is done annually. A Library Committee comprising of the Principal, Librarian, and HOD's of all Departments meets twice a year to discuss improvement/update of facilities provided by the library.
- All computers in the college have a UPS facility with Server Windows monitored and Antivirus updated daily and full system backup of MS Office done every quarter.
- The canteen was restructured into an open-kitchen canteen in 2014. The food is prepared and served hygienically by 2-3 workers who wear aprons, head covers, service hand gloves, etc.
- The College water tanks are cleaned monthly. The College also has a purified water unit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

599

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

171

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

171

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

08

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute constitutes the Students Council in the beginning of every academic year. Two class representatives: a boy and a girl from each class are selected. They are considered as representatives for the students council. These council members are the students representatives in various committees. As a policy of the college, the principal appoints one of the senior faculty as the students welfare officer and a committee consisting of 3-4 faculty members to assist the students welfare officer in the formation of a student's union.

Student Council members are encouraged to take part in all the programmes conducted throughout the year. These programmes are funded by the institution. Student's council members participate in the college academic and administrative meetings. The students' council members in discussion with the teachers plan the programmes.

Student representatives in various Committees.

- IQAC Committee
- Library & Reading room committee
- Students Welfare committee
- Sports committee
- Anti-ragging Cell
- Students grievance redressal cell.
- NSS committee

Students' council provides lots of opportunities to students to

explore talents through various competition. Students' Council also encourages students to participate in various events organised by other colleges.

The college Alumni Association is a registered body and is actively participating in mentoring, placement and other related activities. By participating in various administrative, co-curricular and extracurricular activities students get the exposure of social and corporate environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

MSB Arts and Commerce college has a registered Alumni Association under the Karnataka Societies Registration Act. It was formed on 28th June 2016 at the Registrar of Society, Davanagere District. Registration No: DR/DVG/SOR/151/2016-17 under Karnataka Societies Registration Act 1960. MSB Arts and Commerce College and the

Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. MSB alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management.

Many alumni of this college are well-known in their respective fields i.e. Politics, Education, Judiciary, Literature Sports, Agriculture, Business and Industry, Social Work and Public Speaking. The college provides an opportunity to the alumni to interact and share their experience with students.

The Alumni Association's Contribution through various means:-

1. Book Donation: Contribution by donating Books. 2. Alumni Interaction: Alumni of MSBC give inputs to aspiring graduates. They are invited as resource persons at various events, guest lectures and panel discussions. 3. Placement & Career Guidance Assistance: Alumni are working in many organizations at various capacities. 4. Entrepreneurship Awareness: Some of our Alumni have established startups in different sectors, many of them are first generation entrepreneurs.

5. Financial Assistance to poor students for paying fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College exercises its governance, leadership and management with a strong foundation of an overall inclusive vision, mission, goals and objectives. The vision, mission, goals and objectives of the institution are the reflection of its educational philosophy.

The institution which was established and run with a visionary zeal is now functioning under the experienced guidance of the Secretary of the institution. The Principal is the Executive Head of the institution empowered to ensure effective running of the academic programmes, research and extension activities. Decentralization is the most meticulous way of ensuring governance. The institution has a Governing Body, Board of Management and more than 25 committees catering to various major aspects of the institution. The Internal Quality Assurance cell is a monitoring body under whose umbrella all the institutional activities are carried out.

In accordance to the Vision and Mission, the institution maintains a transparent and interactive environment.

The Alumni network is utilized to make interaction with various agencies for training in context to the placement. Motivational Excellence is also promoted by honouring the topper students with awards, scholarships, and prizes. The Managing body and Staff work in complete harmony with each other, in tune with the vision and mission of the college.

The College functions in Compliance with the directions and norms of the statutory bodies-UGC, MHRD, Government of Karnataka and Davangere University, to which it is affiliated.

File Description	Documents
Paste link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/6.1.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life

are collected from all stakeholders to promote efficient functioning of the College.

The institution emphasizes on decentralization and participative management in the functioning of the institution. Every effort is made to mandate a strong mechanism for evaluating and monitoring all quality parameters through its organizational structure; Board of Management, Local Governing Body, Principal, IQAC Director, Criterion Conveners, Department Heads, Heads of Committees, Faculties, Students and Stakeholders.

Principal is the head of the institution and implements decisions of Board of Management and Local Governing Body. The IQAC of the college is involved in establishing a quality system to elevate the standard of the academic results and administrative efficiency of the institution. Our institution has a very well organized Internal Quality Assurance System. Various committees are constituted for effective and smooth functioning of the institute and they keep on working to meet the goal and objectives of the institution.

Every committee is constituted with a Convener as its Head, staff and students as members. The institution has entirely based on a system of participative management and flux of information and decision making processes that involve management, staff and students. At the=department level, the Heads direct other members for co-ordinating all departmental academic programs. Departments work on the objectives of the Vision and Mission of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Policy of the college is in alignment with the affiliating Davangere University and the UGC. The college level policies are framed and implemented by the IQAC. The college has an adequate infrastructure according to the changing needs. During the IQAC and Staff Council, meetings held at the beginning of the academic year, a perspective plan is framed by IQAC members. The

perspective plan is thoroughly discussed during the staff council meeting and all the staff members are directed to implement the same during the academic year. The academic plan is prepared and circulated among the faculty members. The academic diaries are provided to the faculty members to note down the daily activities and syllabus covered and signed regularly by the HODs and monthly by the Principal. At the meetings held at the end of the year, the academic audit is done. Various committees are framed to conduct curricular, extracurricular co-curricular and extension activities.

All the heads of the departments and conveners of the various governing committees conduct meetings and the minutes of the meetings are documented in the form of proceedings. The IQAC collects all the documents for further action. The important documents and programmes are also uploaded on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a Government-aided institute run by Bapuji Educational Association ® Davangere.

The institution has a board of management. All activities of the institutions are carried out only after the approval of the governing body. Secretary is the highest authority then comes the Joint Secretary, Academic Director Serves for the smooth functioning of the institution. The academic and administrative functioning of the college is monitored by the head of the institution - the Principal. He is the chairman of all the significant committees like, IQAC, Admission and Finance Committee.

Management takes policy decisions, finance, infrastructure etc. with the help of members of the Governing Council. Governing Council and Governing body discusses matters related to teaching and administrative staff and decisions are taken at these levels

are implemented.

The IQAC Coordinator, Heads of the Departments, Librarian, Office Superintendent work under the guidance of the Principal. The college has a well-defined organizational structure in the administration of the staff. Hierarchy of the staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the University and approved staff pattern of the UGC.

The recruitment procedure, promotional policies and service rules are as per the rules of Directorate of Collegiate Education of Government of Karnataka and the guidelines of UGC for appointments in private Aided College of Karnataka and KCSR of Government of Karnataka.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college provides both statutory and non-statutory welfare measures for the benefit of the faculty and the supporting staff. They are :-

- 15 days of casual leave, 30 days of special casual leave (Examination, Evaluation) EL of 10 days per year for the teaching staff and 20 half pay leave or ten days committed leave and EL of 15 days per 6 months for the Non-Teaching staff.
- Duty leaves (OOD facility) to staff members to attend various Training Programmes/Orientation/Refresher/Workshop/Seminar/Exam are subjected to the existing govt. rules.
- Maternity and paternity leave
- Health benefits at the Bapuji hospital at subsidized costs also.
- Gratuities, Pension and all other Govt. welfare schemes and measures are given to the staff.
- Minor Research Projects
- Celebration of important festivals for the teaching and non-teaching community
- First Aid facility
- Grievance Redressal Cell
- Internal complaints committee for prevention of Sexual Harassment of Women at work place.
- Parking facility
- Internet
- Complete support and assistance to provide to the faculty for Pursuing higher studies.
- Incentive up to Rs. 10,000 on award of Ph.D is Provided for faculties.
- Research facilities are available for faculties pursuing their Ph.D.
- Fee Concession is provided for wards of the staff studying in the college, to the needy and deserving children of management staff.

#### Other welfare schemes

- Group insurance (Grant-in-Aid employees only)
- Provident fund for guest faculty only (Teaching & Non teaching)
- ESI facility (Guest faculty only (Teaching & Non teaching)
- Retirement benefits according Govt rules.
- Gratuity according to Govt rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective performance appraisal for teachers and non-teaching staff. The performance appraisal system of teaching staff is according to the guidelines of the affiliating University and the UGC. All the teachers fill a prescribed

comprehensive Self Assessment proforma at the end of every academic session.

A structured questionnaire is used to take the Self- Appraisal Report on annual basis. The Principal takes special interest in these reports as they are used for guiding the teachers. Teaching faculty performance is reviewed based on students results, punctuality, committment, teaching skills, number of papers presented, number of conferences and workshops attended, research projects undertaken and involvement in other college activities. All self-appraisal forms are carefully read by the Principal. The Principal evaluates performance based on the following key parameters that is Students feedback on curriculum, teachers feedback on curriculum, Alumni feedback and Parents feedback etc.,

#### Performance Appraisal System non -teaching staff

The Self- Appraisal Report (SAR) of Non teaching staffistakenonannualbasisusingstructuredquestionnaire. Based on the performance and the feedback, the principal takes personal interest in guiding the non-teaching staff. Non-teaching faculty are assessed based on attitude towards public, co-workers, staff/student relation, job performance, pro-activeness, behaviour towards supervisor. The appraisal reports are analyzed and the working ability of individual is assessed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

MSB Arts and Commerce College undergoes the internal audit in a very meticulous manner. Themanagement makes arrangement and does it Bapuji Educational Association has qualified internal auditors. The internal audit is done by the Chartered Accountant Mundas Veerendra of Santhappa& Co., Davanagere. The team visits the college to do a thorough check and verifications of all vouchers supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including

budget estimations, utilisations, test check cash transactions, bank reconciliation statements, test cheque and verification of the events happened in the area of financial managements.

**External Audit.**

External Audit is carried out by Joint Director Office, Department of Collegiate Education; Government of Karnataka to audit stocks sports equipments UGC funded equipments, NSS Equipments and Scholarships.

The Institution accounts are audited regularly by office in an elaborate manner on yearly basis. No major objections have been made so far. The errors or omissions pointed by the audit team are immediately rectified and precautionary steps are taken to avoid references of such errors in future.

**Mechanism of External Audit:**

Examining the procedures, policies and regulations

Vouching the receipts and Payments etc.

Verify the salary payment, TDS, Income Tax, Professional tax, Gratuity etc.

Examining the property title approvals, fee payments to regulation bodies.

Evaluating fee receipts.

Certify the audit report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Davangere University follows the strategies for mobilization of funds and optimal utilization of resources as directed by the University and UGC. The college prepares an annual budget every year. The College receives funds from admission fees, tuition fees, salary grant, stakeholders, and alumni contribution. For major infrastructural developments and maintainance, the college receives grants from themanagement.

The college prepares requirements according to the budgetary provision and works on the budgetary plan. The head of the instittute with the approval of management committee sanction the budget in consideration with the financial resources. The utilization of funds in every aspect is monitored by the Principal and the Management body for appropriate utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college is established in 2004 and since then it is striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. Throughout the year, it constantly reviews the academic progress and also monitors need for introduction of new relevant courses. The IQAC has taken initiatives to organize the following

activities:

1. Preparation of the Academic Calendar and college Prospectus. 2. Uploading college information on AISHE portal 3. Green Audit from external agency. 4. Promotion to ICT in working process of the institution. 5. Preparation of the AQAR. 6. Organization of workshops, seminar and other extra-curricular activities. 7. Preparation of Annual Reports.

8. Coordinates with all stakeholders for their opinions and advice for quality improvement.

9. Getting updated on latest information on various quality parameters on higher education through various articles & institutes visit.

10. Analysis about the feedback received from all stakeholders and inform the concerned about its outcome for rectification.

11. Institute appreciates, encourages and provides support for quality improvement in teaching, research & administration.

12. Documentation of the various programs /activities leads to quality improvement.

13. Collection, maintenance and analyzed documents are prepared and maintained.

14. Incorporating suggestions provided by the external members of BOS and BOE

15. Academic Audit is conducted by the institution every year, suggestions and recommendations of the experts are discussed in the department.

16. IQAC promotes social outreach programs like Rain Water harvesting, ban of plastic, solid waste management etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning environment of the institution is regularly reviewed by the IQAC and initiatives are instituted for necessary modifications and up-gradations. Post Accreditation, several quality enhancement initiatives are introduced every year to fulfill the vision and mission of the institution. In the past year, the college has seen a substantial growth in many aspects.

The Institute reviews its teaching learning process at the end of each semester by conducting review meetings through IQAC. The IQAC is the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities. It monitors teaching, learning and evaluation process through the feedback. It collects feedback from the students, alumni, parents on the improvement of college infrastructure and the necessity of new courses to be introduced. It also directs to the various departments to introduce short term and career oriented certificate courses. The administration of the college gives utmost importance to the suggestions issued by the IQAC.

In order to get the reviews of learning outcomes, the IQAC proposed to the administration of the college to conduct Academic Audit of the year 2023-24. The college has organised one week FDP on Research methodology and AI, Conducted workshops and webinars.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is committed to educate and follow the idea of gender sensitization among the students as their prime duty and part of constitutional obligation. Every year governments provide various scholarships for the betterment of girl students. Our college constitutes a women Cell and anti-ragging cell to create awareness among the students to assert their rights and to educate them about women empowerment. These cells on various occasions conduct various programs and activities for the students to popularize the idea of gender sensitization and empowerment. We display posters and other circulars from the government consisting of warnings and information about stringent measures against women harassment and ragging.

Gender equity and sensitization programs have been organized by the institution 2023-24, such as sports and games, competition for girls various cultural programs Rangoli and international women's day.

The student counselling centre has been working under the guidance of a senior woman faculty to take up informal counselling of students to keep them psychologically strong and confident enough to overcome any types of depression they face in life. We have a student welfare officer where the students are given representation to voice their problems and are given proper suggestions and solutions. We have maintained a complaint box in the College incase if they are hesitant to come up openly.

We have CCTV camerafixed in each floor, passages, library hall,

main entrance of the college etc, It restricts wrong doing, burglary, untoward incidents, round the clock security monitor can be done.

File Description	Documents
Annual gender sensitization action plan	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/Women-Empowerment-Cell.docx">https://msbcdvg.in/wp-content/uploads/2025/01/Women-Empowerment-Cell.docx</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/7.1.1-2023-24.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/7.1.1-2023-24.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management:** College has a place on its campus where the solid wastes materials are disposed. It is to be noticed that there is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the college also manages its solid waste management system. A separate dustbin is provided in each class room, staff room, office, All departments of the college produces solid waste in bulk such as paper, old assignment books, internal test books, etc. Similarly library produces huge paper waste such as old books, magazines, and news papers, apart from paper waste like, pen, pencil, erasers,...etc. These are taken as dry solid waste. For the systematic collection, the college authority assigned 3group D employees, and to motivate workers to achieve the desired

goal of clean and green campus, plastic free campus.

Water harvesting system- There is rain water harvesting system in the college.

Biomedical Waste Management- There is no biomedical waste production in the college.

Liquid Waste Management : Liquid waste water from the washrooms is channelized to the municipal drain.

E-waste Management : The college sells recyclable waste to help dispose of waste properly to protect the environment and recycle to make valuable product. Majority of e-waste is produced by computer laboratories. The e-waste are CD's, CPU, monitors, motherboard, keypads, mouse, similarly the e-waste produced is collected and disposed to the vendors meant for it. The UPS batteries are repaired and recharged by the vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/7.1.3-and-7.1.4.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/7.1.3-and-7.1.4.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for** B. Any 3 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies**

**C. Any 2 of the above**

**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College organized following programs in the initiative of inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

- NSS - Village awareness, annual camp, Swachh Bharat etc
- YRC & RRC - Blood donation etc
- Voters Day
- Save Democracy
- International Women's Day
- Save Historical Places
- Red Ribben Club-AIDS awareness programme
- Valmiki Jayanthi
- Water Harvesting
- Republic day celebrations
- District level workshop on HIV/AIDS
- Environmental Protection Day
- Constitution Day
- Minority welfare day
- Weaker section day
- National Unity Day
- Cultural Unity Day
- Language Harmony day

Seminars, cultural activities and rally events are conducted during the commemorative and patriotic days. Along with many regional festivals, linguistic activities such as poem writing, short stories, debate etc. are conducted in the college. This

establishes positive interaction among students of different racial and cultural backgrounds. Institute has code of ethics for students and a separate code of ethics for teaching and non-teaching staff.

Students are encouraged to visit orphanages and spend time with the children.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college encourages the students to take part in blood donation camps, study tours to make them understand the importance of protecting the cultural heritage of the country. The college has also conducted special lectures on "Move towards constitution" where subject experts enlightened the students about importance of the Indian Constitution. The special lectures also focus on enlightening the students about their rights and duties being the responsible citizens of the country. Singing of national anthem in the campus every day so as to bring a feeling of patriotism among all is practiced. The students also being the responsible citizens take many community services and provide services to mankind and society.

The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all and Swachh Bharat Abhiyan awareness rally has been organised for the students. The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.

Our students across all UG courses study constitution of India as a compulsory paper which sensitizes the students about constitutional obligations. Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence day is also celebrated each

year to highlight the struggle of freedom and the importance of Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India.

Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian

constitution.

Independence Day is celebrated every year on 15th of August, to mark the freedom of India.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi where in pledge is taken by the students and staff.

Sadbhavana Diwas is celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

Ambedkar Jayanthi is celebrated every year on 14th of April to understand the ideology of our great leader Ambedkar Jayanthi.

On 5th September Teacher's day is observed to mark the birth anniversary of Dr. Sarvapalli Radhakrishnan.

On 8th March International Women's Day is meaningfully organised to highlight the struggles of women in a patriarchal society and the contributions of women personalities are highlighted.

Our College Celebrates Valmiki Jayanthi On 20th October and Kanakadasa Jayanthi On 22nd November every year.

World Environment Day on 5th June by organising activities such as lecture programs, and competitions.

World book day

Constitution day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Motivational Endowment Cash prizes.

The donors deposited money to create endowment cash prizes in remembrance of their loving once. The faculty members and non-teaching staff donate money to the toppers in each subject, endowed money is kept in the bank as a fixed deposit in the name of the College Principal, balance remains intact and interest earned every year from it is used to give students scholarships as awards of merit. The list of recipients of endowment cash prizes is sent to the donors. Apart from endowment cash prizes the principal and heads of the various departments honored University rankers, gold medalist and highest scorers in subjects.

### Best Practice 2: Social awareness Campaign

NSS adopts village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation through Shramadaan, Social interaction, Group discussion Eradication of superstition, Beti Bachao Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp.

Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, organizing visit to Ashrams, Voters awareness etc.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**“Upliftment of children from poor background and first generation learners”**

Maganur Sarvamangalamma Basappa, Arts and Commerce College is the constituent of Bapuji Educational Association which is one of the leading educational institutions in Davangere. The college was started in 1969 as an evening college to impart education for the employed section of the society. In 1983, the college was converted into a day college to cater to the educational needs of the students from all walks of life in and around Davangere.

The rural illiterate, downtrodden, SC and ST students have the opportunity to get education on par with the urban youth and the college provides a forum for their mutual understanding also - the urban youth try to understand the innocence of the rural youth and the rural youth try to understand the aspirations of the urban youth. Throughout their education from the first year to the final year, the students are carefully guided, counselled in their studies, extra-curricular activities, behavioural aspects and academic progress by both the teaching and the non-teaching staff of the college. As, it is a co-educational institution, students are guided in all respects.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The overall development of the students is the main motto of the college. Curricular aspects play a vital role in the all inclusive development. The college is working consistently in this direction. Board of Studies (BOS), Davanagere University designs the curriculum as per the guidelines of Higher Education Council and based on the feedback received from various stakeholders and contemporary aspects related with the curriculum. The institution follows the Curriculum provided by Davanagere University.

Academic processes are streamlined with the help of University Academic Schedules issued every year, College Academic Plans, Time Tables, Teaching plans and Diaries. We also conduct Orientation Programs for 1st year students. Bridge courses and special classes for slow learners who are lagging in particular subjects.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester and dates for semester-end examinations.

The college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The college prepares calendar of events comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities..

Academic calendar is displayed on notice board for reference of the students and staff. It is also uploaded on college website for the all-time information of the students and stakeholders. The college internal examination committee designs the internal exam calendar of events taking into consideration of Davanagere University Calendar of events and College calendar of events.

Two internal tests are conducted, the first at the end of four weeks and second at the end of eight weeks from the commencement semester. In a true sense, continuous internal evaluation of the students is made by giving surprise tests, unit tests and they are evaluated at the end of the semester.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/IA.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/IA.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

07

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

100

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

100

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender Issues:** These issues are very much covered in the departments like Sociology, Political Science, History and Literature.

Reservation policies, Constitutional provisions especially for women are taken care by Sociology department.

**Environment and sustainability:** Environmental Science is a compulsory subject taught for BA and B.Com students.

Environment day- a week celebration through various competitions and awareness programs organised in the college.

Human values are taught in depth in subject such as Literature, History, Sociology and Economics.

The college begins with an assembly where Principal, one student and HOD's speak on various topics.

Visit to old age homes and orphanages are arranged by NSS and YRC.

Human Rights course offered by the University for BA and B.Com students.

**Professional Ethics:** Professional ethics are inculcated in subject like Insurance, Fundamentals of Entrepreneurship, Accountancy, Mercantile law, Business Environment and Business Communications, Auditing and Assurance, Life Skills and Soft Skills which are important are included in almost all programmes.

The institute organises and celebrates

- Constitution day and Human rights day and Birth anniversaries of national Leaders.
- Voters awareness Jaatha
- National Integration Week,
- National Voters Day celebration,
- Awareness program on Civil and Political rights of women,
- Jaatha on the occasion of Sadbhavana day,
- International Women's Day.
- Sensitization programs on anti-sexual harassment

- **Rashtriya Ekata Divasa**
- **Awareness program on health and hygiene**
- **Swachhata Abhiyaan and Visit to Punyashrama etc.**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

219

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/1.4.1-and-1.4.2.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/1.4.1-and-1.4.2.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

345

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

315

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. Parameters to Identify the slow and advanced learners

- PUC Marks
- Internal Exams
- Semester Exams .
- Participation in Extra Curricular and Co-Curricular
- Unit Test

**MEASURES TAKEN FOR SLOW LEARNERS**

- Remedial classes
- Extra classes and tutorials
- Regular interaction of mentors
- Additional home assignments and their continuous evaluation help in understanding their progress in learning.
- Participation in seminars, group discussions, case

studies.

- Extra books are provided by the internal library.
- Re-tests are conducted for the students who fail in the internal assessment.
- Communicate the parents about absenteeism.

#### MEASURES TAKEN FOR ADVANCED LEARNERS:

- Advanced learners are boosted to reach their excellence in the university examinations by providing additional study materials, Question banks and also extra coaching and guidance.
- Encouraged to participate in inter-collegiate cultural and academic competitions such as Quiz and management fests.
- Program wise toppers and rank holders are felicitated every year during annual day program which encourages other students.
- Advanced learners from commerce department are guided to prepare for CA and other professional course examinations.
- Our management gives cash prizes to students who secure high scores and ranks.
- Extra books are provided by the internal library.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
807	08

File Description	Documents
Any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College believes in the adoption of student's centric methods to enhance student involvement. A number of student centric methodologies such as active learning, cooperative learning, project based learning, experimental learning, blended learning and other ICT based learning methodologies are incorporated in to their academic activities. Department of English, Hindi and Kannada try to screen the movies which are adaptations of the prescribed novels and plays.

#### Experiential Learning:

Students undergo industrial visits, study tours and are supported to select projects to address community, industrial and environmental issues for better understanding of real life problems and applying their knowledge for resolving. Dept of Kannada and English share the experience of their novels, drama and poetry through the screening of adapted movies. Dept. of Commerce conducts debate competition every year on 'Post Budget Analysis' to discuss about budget.

#### Participative Learning:

This is the best student-centric learning method, in which students actively participate in activities such as:

- Student seminars
- Quiz, Debates
- Research projects
- Field visits.
- Industrial visits.
- Poster presentations.
- Group discussions.
- Workshops
  
- Training on Interview facing skills and Resume writing.
- Competitive exams guidance, Essay competitions, Student seminars etc.,
- Digital learning through LMS (Learning Management System).

Problem-solving methodologies are integrated into the curriculum, challenging students with open-ended problems to stimulate critical thinking. Techniques such as case studies, brainstorming/Discussion sessions, problem solving sessions, Quizzes and analytical methods empower students to develop

effective problem-solving skills essential for success in their academic and professional endeavors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute ICT Tools:

1. Projectors- projectors are available in different classrooms and lab.
2. Desktops- Arranged at Computer Lab.
3. Printers are installed at Lab and office.
4. Scanners- Multifunction printers are available at all prominent places.
5. Seminar Rooms- Seminar hall is equipped with all digital facilities.
6. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
7. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom
8. Digital Library resources.

Use of ICT by Faculty

A. Power Point presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

**C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.3.2-final.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.3.2-final.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

08

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

71

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. At the beginning of academic year during the orientation program students are made aware of the tentative schedule of the internal tests, minimum percentage of attendance, evaluation process, distribution of IA marks, minimum passing marks in theory and practical examinations.

The examination committee monitors and conducts internal examination under the chairmanship of the Principal. The committee finalises I.A dates for the semester and notifies in the academic calendar as per the schedule provided by the affiliating university.

Apart from university prescribed methods like assignments, attendance, seminars, more relevant methods such as class test, multiple choice questions, seminars etc. are experimented in the college.

Result analysis and review: Within one week of conducting the tests, papers are evaluated and are shown to the students and any grievance regarding test papers are considered if any. Exam question papers are discussed in the class. Test marks are shown to the parents during parents-teachers meet. The students who remain absent for the test when they participate in sports, NCC, NSS, Navy or Army exams or other cultural activities, re-tests will be conducted and marks are considered.

Each student should satisfy the eligibility criteria of 75% attendance.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. There is complete transparency in the internal assessment. The criteria adopted is as directed by the university. Departmental Level: The continuous evaluation of students is carried out by faculty regarding theory lectures, assignments, unit tests. The internal marks are allotted based on defined strategies and displayed on the notice board. Query if any is discussed with faculty and HOD.

College Level: The Institute appoints a Senior faculty for smooth conduction of examinations. If students are facing any problems, they are solved by the institution Internal

Examination committee convener. The grievances during the conduction of internal examinations are considered and discussed in consultation with the Principal and if necessary forwarded to the university by examination section.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.5.1.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Our college has Arts and Commerce programmes. Arts has HE, HP, and PS combinations under NEP, Commerce Students have compulsory subjects (NEP). The teachers are aware of the respective programme outcomes and as and when new faculty join the college they are made aware of the programme outcomes through departmental meetings.

Students are made known of the programme outcomes through orientation programme conducted at the beginning of the academic year and also now and then, in the classroom interactions. Also the programme outcomes, programme specific outcomes and the course outcomes of all programmes are made available on the college website.

The learning outcomes form the integral part of vision, mission and objectives. Some of the teachers have participated in the syllabus revision and question paper setting, therefore it helps them to understand the basic process of perception and outcomes of the programmes who in turn update other teachers in the college. On some occasions successful alumni students are invited to interact with both students and teachers. They share how the different courses shaped their career and thus helps students to appreciate and understand the programme. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/2.3.1.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The exact benchmarks for evaluation of POs and COs are accurately defined and our college has adopted the following methods to assess the students' attainments: Joining higher studies and professional courses. Appearing and clearing competitive exams. Performance of students in examinations. Students' presentation in seminars etc. Leadership qualities in organizing co-curricular activities. Through feedback from alumni, parents and students. Alumni meets reflect on the programme outcomes as alumni are placed in various jobs, they express satisfaction with regard to their graduation. Mentoring plays an important role in analysing and responding to short comings in achievement of learning outcomes as well as trying to develop in students humanistic and holistic approach to life. Extension activities like cleanliness drives, enable students to be creative and inculcate values in them. Students take responsibility in organizing co-curricular events, some of the activities create interest in entrepreneurship for acquisition of basic practical knowledge for self employment. The average passing percentage of students is 70%(2023-24)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2.6.1-program-outcome.docx">https://msbcdvg.in/wp-content/uploads/2025/01/2.6.1-program-outcome.docx</a>

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during the year**

<b>147</b>	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://msbcdvg.in/wp-content/uploads/2025/01/2023-24-Student-Satisfaction-Survey.xlsx">https://msbcdvg.in/wp-content/uploads/2025/01/2023-24-Student-Satisfaction-Survey.xlsx</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
<b>3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute- neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme I and II Units. Through these units, the college undertakes various extension activities in the neighborhood community.

NSS organizes a residential seven day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, plantation, water conservation through Shramadaan, Social interaction, Group discussion, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide etc.

Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, organizing visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check -up camps, Blood donation camps, Dental checkup camp,

etc. All these mentioned activities have positive impact on the students.

File Description	Documents
Paste link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/3.3.3-and-3.3.4.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/3.3.3-and-3.3.4.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

300

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

2019

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines to run the different programs. Our college is located in the heart of the city. It has two acres of land with built up -1,041.6 Sq.mts. of 3 floored building. A wing of the ground floor has accommodated NSS and sports. The first floor left wing is covered with staff room for languages department, Toilet for staff members, examination section, Principal chamber, Computer lab, college office, ladies rest room and ladies toilet. The Right wing has accommodated Commerce Department, Seminar hall, a class room and two staff rooms.

The Classrooms, Computer Lab, Seminar Halls, Auditorium and staff rooms are well equipped along with computers and Internet facility. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by departments of National Service Scheme, YRC and Scouts and guides.

The College has a water storage under rain water harvesting scheme. The college campus is maintained with cleanly and neatly atmosphere

The library is spread over a large room of 1686.81sq.meters, wifi enabled and has a seating capacity of 50 users. The library is completely digitalized and it is easier for students to borrow and return looks quickly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a separate Department of Physical Education with a Physical Training Instructor. The vision of this department is "Health for All" and "Enhancement of Sports Standards and Spirit". The mission is to motivate and inspire the students to actively and voluntarily take part in sports activities. The departments want to induce students to work towards maintenance of physical fitness through games and sports to perform better.

The College has facilities for sports & games and cultural activities. specific playground for the College as it is situated in the heart of the town, the students use playgrounds of open space inside the campus for playing Kho-Kho, Kabaddi, and volleyball. There is a badminton court on the College campus. The College has well equipped table tennis, chess, and carom boards. The College has a yoga class for which the students use an open-air stage.

The institution conducts various cultural competitions like Dance, Song, One Act Play, Essay, Debate, Creative Writing, Rangoli, and all such activities are conducted on the big and open stage inside the campus. There is enough scope for staging cultural activities in this College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

03

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

<b>03</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>
<b>4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)</b>	
<b>4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)</b>	
<b>9,99,230.80</b>	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>
<b>4.2 - Library as a Learning Resource</b>	
<b>4.2.1 - Library is automated using Integrated Library Management System (ILMS)</b>	
<p>The College Library is wi-fi enabled and has a seating capacity of 50 users. An e-resource Centre has been established on the third floor of the library consisting of 05 nodes to enable students to access information for their academic pursuits through the internet and e-resources. Additionally, 5 computers have been installed for the faculty.</p>	
<p>The library uses Koha ILMS software, version 21.11 which was fully automated in 2020. Koha is free open-source software it's under the terms of the GNU General Public License. It is easy to use Graphical User Interface, Unicode support with</p>	

Multilingual Search and export facility for most reports.

The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms. The College Library is wi-fi enabled and has a seating capacity of 50 users. An e-resource Centre has been established on the third floor of the library consisting of 05 nodes to enable students to access information for their academic pursuits through the internet and e-resources. Additionally, 5 computers have been installed for the faculty.

The library uses Koha ILMs software, version 21.11 which was fully automated in 2020. Koha is free open-source software it's under the terms of the GNU General Public License. It is easy to use Graphical User Interface, Unicode support with Multilingual Search and export facility for most reports. The Online Public Access Catalogue module of the software allows library database searching by entering preferred terms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

<b>28999</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
<b>15</b>	
File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
<p>The college has developed IT facilities to meet the learning requirements of students and faculty. Some of the facilities are discussed below</p> <ul style="list-style-type: none"> <li>• <b>Computer Lab:</b> The computer lab consists of 29 computers with Internet connectivity for the students who opt for computer papers as part of their course as well as for general purposes. All the required software as per the curriculum are installed and updated as and when required and the maintenance of the computers is done by the technicians as and when required.</li> <li>• The College has Two high configuration servers to allow fast transmission of data to the various computers. These servers are Windows and Ubuntu Based Active Directory, Kaspersky antivirus, Library OPAC. All the computers are supported by a 100mpbs LAN Wi-fi system.</li> <li>• The desktops are running on windows 7, windows 7 pro, windows 10and Ubuntu. Most of the desktops have office 2010 pro installed and a few are running on office 365</li> </ul>	

and office2016 pro.

- Office automation packages like Open Office, MS Office, and Antivirus are purchased by the college and updated regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

9,99,230.80

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College ensures regular maintenance and upkeep of all infrastructural facilities. A full-time Care Taker supervises the maintenance work carried out by trained in-house experts. Maintenance is also outsourced to appropriate external agencies. Furniture and equipment are purchased on regular basis as per the requirements with the Purchase Committee consisting of the Principal as Chairman, 3 faculty members as members. Committee holds regular meetings to approve necessary purchases for maintenance of college infrastructure. IT machines and software are continuously upgraded to ensure the market relevance of acquired skills.

- The College has a separate Teaching Block with well-functioning, and maintained classrooms. Servicing of Class Projectors' Lenses and Filters is done annually. A Library Committee comprising of the Principal, Librarian, and HOD's of all Departments meets twice a year to discuss improvement/update of facilities provided by the library.
- All computers in the college have a UPS facility with Server Windows monitored and Antivirus updated daily and full system backup of MS Office done every quarter.
- The canteen was restructured into an open-kitchen canteen in 2014. The food is prepared and served hygienically by 2-3 workers who wear aprons, head covers, service hand gloves, etc.
- The College water tanks are cleaned monthly. The College also has a purified water unit.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

599

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<p style="text-align: center;">Nil</p>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Details of capability building and skills enhancement initiatives (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<p>171</p>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<p>171</p>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<p style="text-align: center;"><a href="#">View File</a></p>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<p style="text-align: center;"><a href="#">View File</a></p>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

07

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

08

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute constitutes the Students Council in the beginning of every academic year. Two class representatives: a boy and a girl from each class are selected. They are considered as representatives for the students council. These council members are the students representatives in various committees. As a policy of the college, the principal appoints one of the senior faculty as the students welfare officer and a committee consisting of 3-4 faculty members to assist the students welfare officer in the formation of a student's union.

Student Council members are encouraged to take part in all the programmes conducted throughout the year. These programmes are funded by the institution. Student's council members participate in the college academic and administrative meetings. The students' council members in discussion with the teachers plan the programmes.

Student representatives in various Committees.

- IQAC Committee
- Library & Reading room committee
- Students Welfare committee
- Sports committee
- Anti-ragging Cell
- Students grievance redressal cell.
- NSS committee

Students' council provides lots of opportunities to students to explore talents through various competition. Students' Council also encourages students to participate in various events organised by other colleges.

The college Alumni Association is a registered body and is actively participating in mentoring, placement and other related activities. By participating in various administrative, co-curricular and extracurricular activities students get the exposure of social and corporate environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

MSB Arts and Commerce college has a registered Alumni Association under the Karnataka Societies Registration Act. It was formed on 28th June 2016 at the Registrar of Society, Davanagere District. Registration No: DR/DVG/SOR/151/2016-17 under Karnataka Societies Registration Act 1960. MSB Arts and Commerce College and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. MSB alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management.

Many alumni of this college are well-known in their respective fields i.e. Politics, Education, Judiciary, Literature Sports, Agriculture, Business and Industry, Social Work and Public Speaking. The college provides an opportunity to the alumni to interact and share their experience with students.

The Alumni Association's Contribution through various means:-

1. Book Donation: Contribution by donating Books. 2. Alumni Interaction: Alumni of MSBC give inputs to aspiring graduates. They are invited as resource persons at various events, guest lectures and panel discussions. 3. Placement & Career Guidance Assistance: Alumni are working in many organizations at various capacities. 4. Entrepreneurship Awareness: Some of our Alumni have established startups in different sectors, many of them

are first generation entrepreneurs.

#### 5. Financial Assistance to poor students for paying fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The College exercises its governance, leadership and management with a strong foundation of an overall inclusive vision, mission, goals and objectives. The vision, mission, goals and objectives of the institution are the reflection of its educational philosophy.

The institution which was established and run with a visionary zeal is now functioning under the experienced guidance of the Secretary of the institution. The Principal is the Executive Head of the institution empowered to ensure effective running of the academic programmes, research and extension activities. Decentralization is the most meticulous way of ensuring governance. The institution has a Governing Body, Board of Management and more than 25 committees catering to various major aspects of the institution. The Internal Quality Assurance cell is a monitoring body under whose umbrella all the institutional activities are carried out.

In accordance to the Vision and Mission, the institution maintains a transparent and interactive environment.

The Alumni network is utilized to make interaction with various

agencies for training in context to the placement. Motivational Excellence is also promoted by honouring the topper students with awards, scholarships, and prizes. The Managing body and Staff work in complete harmony with each other, in tune with the vision and mission of the college.

The College functions in Compliance with the directions and norms of the statutory bodies-UGC,MHRD, Government of Karnataka and Davangere University, to which it is affiliated.

File Description	Documents
Paste link for additional information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/6.1.1.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/6.1.1.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership is visible in various institutional practices such as decentralization and participative management. The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College.

The institution emphasizes on decentralization and participative management in the functioning of the institution. Every effort is made to mandate a strong mechanism for evaluating and monitoring all quality parameters through its organizational structure; Board of Management, Local Governing Body, Principal, IQAC Director, Criterion Conveners, Department Heads, Heads of Committees, Faculties, Students and Stakeholders.

Principal is the head of the institution and implements decisions of Board of Management and Local Governing Body. The IQAC of the college is involved in establishing a quality system to elevate the standard of the academic results and administrative efficiency of the institution. Our institution has a very well organized Internal Quality Assurance System. Various committees are constituted for effective and smooth functioning of the institute and they keep on working to meet the goal and objectives of the institution.

Every committee is constituted with a Convener as its Head, staff and students as members. The institution has entirely based on a system of participative management and flux of information and decision making processes that involve management, staff and students. At the=department level, the Heads direct other members for co-ordinating all departmental academic programs. Departments work on the objectives of the Vision and Mission of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Policy of the college is in alignment with the affiliating Davangere University and the UGC. The college level policies are framed and implemented by the IQAC. The college has an adequate infrastructure according to the changing needs. During the IQAC and Staff Council, meetings held at the beginning of the academic year, a perspective plan is framed by IQAC members. The perspective plan is thoroughly discussed during the staff council meeting and all the staff members are directed to implement the same during the academic year. The academic plan is prepared and circulated among the faculty members. The academic diaries are provided to the faculty members to note down the daily activities and syllabus covered and signed regularly by the HODs and monthly by the Principal. At the meetings held at the end of the year, the academic audit is done. Various committees are framed to conduct curricular, extracurricular co-curricular and extension activities.

All the heads of the departments and conveners of the various governing committees conduct meetings and the minutes of the meetings are documented in the form of proceedings. The IQAC collects all the documents for further action. The important documents and programmes are also uploaded on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is a Government-aided institute run by Bapuji Educational Association ® Davangere.

The institution has a board of management. All activities of the institutions are carried out only after the approval of the governing body. Secretary is the highest authority then comes the Joint Secretary, Academic Director Serves for the smooth functioning of the institution. The academic and administrative functioning of the college is monitored by the head of the institution - the Principal. He is the chairman of all the significant committees like, IQAC, Admission and Finance Committee.

Management takes policy decisions, finance, infrastructure etc. with the help of members of the Governing Council. Governing Council and Governing body discusses matters related to teaching and administrative staff and decisions are taken at these levels are implemented.

The IQAC Coordinator, Heads of the Departments, Librarian, Office Superintendent work under the guidance of the Principal. The college has a well-defined organizational structure in the administration of the staff. Hierarchy of the staff, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism are defined as per the rules of the University and approved staff pattern of the UGC.

The recruitment procedure, promotional policies and service rules are as per the rules of Directorate of Collegiate Education of Government of Karnataka and the guidelines of UGC for appointments in private Aided College of Karnataka and KCSR of Government of Karnataka.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides both statutory and non-statutory welfare measures for the benefit of the faculty and the supporting staff. They are :-

- 15 days of casual leave, 30 days of special casual leave (Examination, Evaluation) EL of 10 days per year for the teaching staff and 20 half pay leave or ten days committed leave and EL of 15 days per 6 months for the Non-Teaching staff.
- Duty leaves (OOD facility) to staff members to attend various Training Programmes/Orientation/Refresher/Workshop /Seminar/Exam are subjected to the existing govt. rules.
- Maternity and paternity leave
- Health benefits at the Bapuji hospital at subsidized costs also.
- Gratuities, Pension and all other Govt. welfare schemes

and measures are given to the staff.

- Minor Research Projects
- Celebration of important festivals for the teaching and non-teaching community
- First Aid facility
- Grievance Redressal Cell
- Internal complaints committee for prevention of Sexual Harassment of Women at work place.
- Parking facility
- Internet
- Complete support and assistance to provide to the faculty for Pursuing higher studies.
- Incentive up to Rs. 10,000 on award of Ph.D is Provided for faculties.
- Research facilities are available for faculties pursuing their Ph.D.
- Fee Concession is provided for wards of the staff studying in the college, to the needy and deserving children of management staff.

#### Other welfare schemes

- Group insurance (Grant-in-Aid employees only)
- Provident fund for guest faculty only (Teaching & Non teaching)
- ESI facility (Guest faculty only (Teaching & Non teaching)
- Retirement benefits according Govt rules.
- Gratuity according to Govt rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

03

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has an effective performance appraisal for teachers and non-teaching staff. The performance appraisal system of teaching staff is according to the guidelines of the affiliating University and the UGC. All the teachers fill a prescribed comprehensive Self Assessment proforma at the end of every academic session.

A structured questionnaire is used to take the Self- Appraisal Report on annual basis. The Principal takes special interest in these reports as they are used for guiding the teachers. Teaching faculty performance is reviewed based on students results, punctuality, committment, teaching skills, number of papers presented, number of conferences and workshops attended, research projects undertaken and involvement in other college activities. All self-appraisal forms are carefully read by the Principal. The Principal evaluates performance based on the following key parameters that is Students feedback on curriculum, teachers feedback on curriculum, Alumni feedback and Parents feedback etc.,

#### Performance Appraisal System non -teaching staff

The Self- Appraisal Report (SAR) of Non teaching staffistakenonannualbasisusingstructuredquestionnaire. Based on the performance and the feedback, the principal takes personal interest in guiding the non-teaching staff. Non-teaching faculty are assessed based on attitude towards public, co-workers, staff/student relation, job performance, pro-activeness, behaviour towards supervisor. The appraisal reports

are analyzed and the working ability of individual is assessed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

MSB Arts and Commerce College undergoes the internal audit in a very meticulous manner. The management makes arrangement and does it Bapuji Educational Association has qualified internal auditors. The internal audit is done by the Chartered Accountant Mundas Veerendra of Santhappa & Co., Davanagere. The team visits the college to do a thorough check and verifications of all vouchers supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including budget estimations, utilisations, test check cash transactions, bank reconciliation statements, test cheque and verification of the events happened in the area of financial managements.

External Audit.

External Audit is carried out by Joint Director Office, Department of Collegiate Education; Government of Karnataka to audit stocks sports equipments UGC funded equipments, NSS Equipments and Scholarships.

The Institution accounts are audited regularly by office in an elaborate manner on yearly basis. No major objections have been made so far. The errors or omissions pointed by the audit team are immediately rectified and precautionary steps are taken to avoid references of such errors in future.

Mechanism of External Audit:

Examining the procedures, policies and regulations

Vouching the receipts and Payments etc.

Verify the salary payment, TDS, Income Tax, Professional tax, Gratuity etc.

Examining the property title approvals, fee payments to regulation bodies.

Evaluating fee receipts.

Certify the audit report.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Davangere University follows the strategies for mobilization of funds and optimal utilization of resources as directed by the University and UGC. The college prepares an annual budget every year. The College receives funds from admission fees, tuition fees, salary grant, stakeholders, and alumni contribution. For major infrastructural developments and maintainance, the college receives grants from themanagement.

The college prepares requirements according to the budgetary provision and works on the budgetary plan. The head of the institute with the approval of management committee sanction the budget in consideration with the financial resources. The utilization of funds in every aspect is monitored by the Principal and the Management body for appropriate utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college is established in 2004 and since then it is striving hard to enhance the quality of teaching, learning and evaluation and promote the research attitude among the faculty members. Throughout the year, it constantly reviews the academic progress and also monitors need for introduction of new relevant courses. The IQAC has taken initiatives to organize the following activities:

1. Preparation of the Academic Calendar and college Prospectus.
2. Uploading college information on AISHE portal
3. Green Audit from external agency.
4. Promotion to ICT in working process of the institution.
5. Preparation of the AQAR.
6. Organization of workshops, seminar and other extra-curricular activities.
7. Preparation of Annual Reports.
8. Coordinates with all stakeholders for their opinions and advice for quality improvement.
9. Getting updated on latest information on various quality parameters on higher education through various articles & institutes visit.
10. Analysis about the feedback received from all stakeholders and inform the concerned about its outcome for rectification.
11. Institute appreciates, encourages and provides support for quality improvement in teaching, research & administration.

12. Documentation of the various programs /activities leads to quality improvement.

13. Collection, maintenance and analyzed documents are prepared and maintained.

14. Incorporating suggestions provided by the external members of BOS and BOE

15. Academic Audit is conducted by the institution every year, suggestions and recommendations of the experts are discussed in the department.

16. IQAC promotes social outreach programs like Rain Water harvesting, ban of plastic, solid waste management etc.,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning environment of the institution is regularly reviewed by the IQAC and initiatives are instituted for necessary modifications and up-gradations. Post Accreditation, several quality enhancement initiatives are introduced every year to fulfill the vision and mission of the institution. In the past year, the college has seen a substantial growth in many aspects.

The Institute reviews its teaching learning process at the end of each semester by conducting review meetings through IQAC. The IQAC is the responsible body for the implementation of the academic calendar and organization of the co-curricular and extension activities. It monitors teaching, learning and evaluation process through the feedback. It collects feedback from the students, alumni, parents on the improvement of college infrastructure and the necessity of new courses to be introduced. It also directs to the various departments to introduce short term and career oriented certificate courses. The administration of the college gives utmost importance to

the suggestions issued by the IQAC.

In order to get the reviews of learning outcomes, the IQAC proposed to the administration of the college to conduct Academic Audit of the year 2023-24. The college has organised one week FDP on Research methodology and AI, Conducted workshops and webinars.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is committed to educate and follow the idea of

gender sensitization among the students as their prime duty and part of constitutional obligation. Every year governments provide various scholarships for the betterment of girl students. Our college constitutes a women Cell and anti-ragging cell to create awareness among the students to assert their rights and to educate them about women empowerment. These cells on various occasions conduct various programs and activities for the students to popularize the idea of gender sensitization and empowerment. We display posters and other circulars from the government consisting of warnings and information about stringent measures against women harassment and ragging.

Gender equity and sensitization programs have been organized by the institution 2023-24, such as sports and games, competition for girls various cultural programs Rangoli and international women's day.

The student counselling centre has been working under the guidance of a senior woman faculty to take up informal counselling of students to keep them psychologically strong and confident enough to overcome any types of depression they face in life. We have a student welfare officer where the students are given representation to voice their problems and are given proper suggestions and solutions. We have maintained a complaint box in the College incase if they are hesitant to come up openly.

We have CCTV camera fixed in each floor, passages, library hall, main entrance of the college etc, It restricts wrong doing, burglary, untoward incidents, round the clock security monitor can be done.

File Description	Documents
Annual gender sensitization action plan	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/Women-Empowerment-Cell.docx">https://msbcdvg.in/wp-content/uploads/2025/01/Women-Empowerment-Cell.docx</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/7.1.1-2023-24.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/7.1.1-2023-24.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy**

C. Any 2 of the above

conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** College has a place on its campus where the solid wastes materials are disposed. It is to be noticed that there is flagship program of the state government that comprises of the concept of solid waste management. Keeping this in view, the college also manages its solid waste management system. A separate dustbin is provided in each class room, staff room, office, All departments of the college produces solid waste in bulk such as paper, old assignment books, internal test books, etc. Similarly library produces huge paper waste such as old books, magazines, and news papers, apart from paper waste like, pen, pencil, erasers,...etc. These are taken as dry solid waste. For the systematic collection, the college authority assigned 3group D employees, and to motivate workers to achieve the desired goal of clean and green campus, plastic free campus.

**Water harvesting system-** There is rain water harvesting system in the college.

**Biomedical Waste Management-** There is no biomedical waste production in the college.

**Liquid Waste Management :** Liquid waste water from the washrooms is channelized to the municipal drain.

**E-waste Management :** The college sells recyclable waste to help dispose of waste properly to protect the environment and recycle to make valuable product. Majority of e-waste is produced by computer laboratories. The e-waste are CD's, CPU, monitors, motherboard, keypads, mouse, similarly the e-waste

producedis collected and disposed to the vendors meant for it.  
The UPS batteries are repaired andrecharged by the vendors.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="https://msbcdvg.in/wp-content/uploads/2025/01/7.1.3-and-7.1.4.pdf">https://msbcdvg.in/wp-content/uploads/2025/01/7.1.3-and-7.1.4.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College organized following programs in the initiative of inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

- NSS - Village awareness, annual camp, Swachh Bharat etc
- YRC & RRC - Blood donation etc
- Voters Day
- Save Democracy
- International Women's Day
- Save Historical Places
- Red Ribben Club-AIDS awareness programme
- Valmiki Jayanthi
- Water Harvesting
- Republic day celebrations
- District level workshop on HIV/AIDS
- Environmental Protection Day
- Constitution Day
- Minority welfare day
- Weaker section day
- National Unity Day
- Cultural Unity Day
- Language Harmony day

Seminars, cultural activities and rally events are conducted during the commemorative and patriotic days. Along with many regional festivals, linguistic activities such as poem writing, short stories, debate etc. are conducted in the college. This establishes positive interaction among students of different

racial and cultural backgrounds. Institute has code of ethics for students and a separate code of ethics for teaching and non-teaching staff.

Students are encouraged to visit orphanages and spend time with the children.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college encourages the students to take part in blood donation camps, study tours to make them understand the importance of protecting the cultural heritage of the country. The college has also conducted special lectures on "Move towards constitution" where subject experts enlightened the students about importance of the Indian Constitution. The special lectures also focus on enlightening the students about their rights and duties being the responsible citizens of the country. Singing of national anthem in the campus every day so as to bring a feeling of patriotism among all is practiced. The students also being the responsible citizens take many community services and provide services to mankind and society.

The students have taken up many cleanliness drives both inside the campus and nearby villages considering it as a responsibility of every citizen. The students have also taken up Plantation drives to provide a clean and green environment for all and Swachh Bharat Abhiyan awareness rally has been organised for the students. The college has also conducted a Voter awareness programme for all the students and were sensitized about their constitutional powers of voting.

Our students across all UG courses study constitution of India as a compulsory paper which sensitizes the students about constitutional obligations. Every year Republic day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence day is also celebrated each year to highlight the struggle of freedom and

**the importance of Indian Constitution.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Institution celebrates/ organizes national and international commemorative days, events and festivals. National festivals play an important role in planting seed of Nationalism and Patriotism among people of India.**

**Republic day- The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution.**

Independence Day is celebrated every year on 15th of August, to mark the freedom of India.

Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi where in pledge is taken by the students and staff.

Sadbhavana Diwas is celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel.

International Yoga day is celebrated on 21st June every year.

Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

Ambedkar Jayanthi is celebrated every year on 14th of April to understand the ideology of our great leader Ambedkar Jayanthi.

On 5th September Teacher's day is observed to mark the birth anniversary of Dr. Sarvapalli Radhakrishnan.

On 8th March International Women's Day is meaningfully organised to highlight the struggles of women in a patriarchal society and the contributions of women personalities are highlighted.

Our College Celebrates Valmiki Jayanthi On 20th October and Kanakadasa Jayanthi On 22nd November every year.

World Environment Day on 5th June by organising activities such as lecture programs, and competitions.

World book day

Constitution day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1: Motivational Endowment Cash prizes.

The donors deposited money to create endowment cash prizes in remembrance of their loving once. The faculty members and non-teaching staff donate money to the toppers in each subject, endowed money is kept in the bank as a fixed deposit in the name of the College Principal, balance remains intact and interest earned every year from it is used to give students scholarships as awards of merit. The list of recipients of endowment cash prizes is sent to the donors. Apart from endowment cash prizes the principal and heads of the various departments honored University rankers, gold medalist and highest scorers in subjects.

### Best Practice 2: Social awareness Campaign

NSS adopts village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation through Shramadaan, Social interaction, Group discussion Eradication of superstition, Beti Bachao Beti Padhao, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check up camp.

Other than NSS units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Tree Plantation, Soil and Water Testing, Plastic eradication, No vehicle day, organizing visit to Ashrams, Voters awareness etc.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**"Upliftment of children from poor background and first generation learners"**

Maganur Sarvamangalamma Basappa, Arts and Commerce College is the constituent of Bapuji Educational Association which is one of the leading educational institutions in Davangere. The college was started in 1969 as an evening college to impart education for the employed section of the society. In 1983, the college was converted into a day college to cater to the educational needs of the students from all walks of life in and around Davangere.

The rural illiterate, downtrodden, SC and ST students have the opportunity to get education on par with the urban youth and the college provides a forum for their mutual understanding also - the urban youth try to understand the innocence of the rural youth and the rural youth try to understand the aspirations of the urban youth. Throughout their education from the first year to the final year, the students are carefully guided, counselled in their studies, extra-curricular activities, behavioural aspects and academic progress by both the teaching and the non-teaching staff of the college. As, it is a co-educational institution, students are guided in all respects.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

- To arrange career guidance programmes.

- To Organize various student and faculty development programmes.
- To make placement more efficient.
- To facilitate Faculty and Student Exchange Programmes with Other Academic Institutions and Linkages
- To organise more workshops, seminars and conferences